

Carol

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 9, 2007
10:00 a.m.**

Council Chambers, Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the December 11, 2006 Special Council Meeting	7
		b) Minutes of the December 12, 2006 Regular Council Meeting	13
		c) Minutes of the December 18, 2006 Special Council Meeting	25
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) Fuel and Lubricants Suppliers b)	31
GENERAL REPORTS:	6.	a) Minutes of the November 1, 2006 Finance Committee Meeting b)	33
PUBLIC HEARINGS:	7.	a) Bylaw 596/06 Road Closure North Boundary of NW 10-104-17-W5M b) Bylaw 601/06 Land Use Bylaw Amendment Plan 1160NY, Block 1, Lots 3 and 4	41 57

**COUNCIL
COMMITTEE, CAO
AND DIRECTORS
REPORTS:**

- 8. a) Council Committee Reports
- b) CAO & Director Reports 69

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

- 9. a) Bylaw 588/06 Road Closure
West Boundary of SW 28-110-19-W5M 71
- b)
- c)

**OPERATIONAL
SERVICES:**

- 10. a) Frontier Veterinary Services 85
- b) Vandalism 95
- c)
- d)

**CORPORATE
SERVICES:**

- 11. a) PC for Councillors – Policy ADM031 103
- b) Municipal Heritage Program 107
- c) 2007 Fuel & Lubricants Tenders 109
- d) Emergency Management Alberta
Disaster Social Services Planning Course 123
- e) Emerging Trends in Municipal Law 129
- f) Bylaw 604/06 Honorariums and Related Expense
Reimbursement for Councillors and Approved
Committee Members 133
- g) 2007 Operating and Capital Budgets 143
- h) Information/Correspondence 145
- i)
- j)



**IN CAMERA
SESSION:**

12. a) Town of High Level Negotiations
- b) Health Services
- c) Personnel & Contracts
- d) Dispatching Services
- e)
- f)
- g)

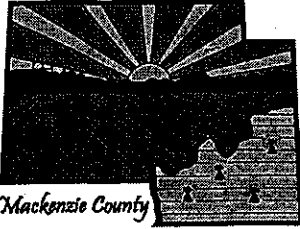
**NEXT MEETING
DATE:**

13. a) Regular Council Meeting
Wednesday, January 24, 2007
6:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

14. a) Adjournment

7a. P.4-



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 11, 2006 Special Council Meeting

BACKGROUND / PROPOSAL:

Information item.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:


N/A

RECOMMENDED ACTION:

That the minutes of the December 11, 2006 Special Council meeting be adopted as presented.

Author: W. Kostiw

Review Date: January 3, 2007

for
CAO 

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

Monday, December 11, 2006

10:00 a.m.

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	Willy Neudorf	Councillor
	Greg Newman	Councillor
	Ed Froese	Councillor
	John W. Driedger	Councillor
	Lisa Wardley	Councillor
	Stuart Watson	Councillor
ABSENT:	Jim Thompson	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities

Members of the public.

Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Monday, December 11, 2006 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 06-943 MOVED by Deputy Reeve Sarapuk

That the agenda be adopted as amended with the addition of:

3. d) CAO Budget Overview

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the November 23, 2006 Special Council Meeting

MOTION 06-944 MOVED by Councillor Newman

That the minutes of the November 23, 2006 Special Council Meeting be adopted as presented.

CARRIED

BUSINESS ARISING

OUT OF THE MINUTES: 3. b) 2007 Road Reconstruction Requests

Review of the 2007 road reconstruction requests was postponed.

3. c) 2007 Regravelling Program

Review of the 2007 regravelling program was postponed.

3. d) CAO Budget Overview

MOTION 06-945

MOVED by Councillor Neudorf

That the CAO budget overview be received for information.

CARRIED

BUSINESS

4. a) Reserves 2006 Estimated Summary

Council reviewed the 2006 reserves estimated summary.

La Crete Fire Rescue Tompkins District Reserve RESV16

The contribution to the annual emergency reserve will be increased by \$75,000 for the La Crete Fire Rescue Tompkins District for the period of six years.

4. b) Summary of Changes to 2007 Operation Budget from November 23, 2006 Meeting

Joulia Whittleton presented the summary of changes to the 2007 operating budget from the November 23, 2006 meeting.

4. c) 2007 Operating Budget by Department

Joulia Whittleton presented the 2007 operating budget by department.

4. d) 2007 Operating Budget by Object

Joulia Whittleton presented the 2007 operating budget by object.

4. e) 2007 Proposed Project for Council Review and Consideration

Council reviewed the 2007 proposed projects for administration.

Reeve Neufeld recessed the meeting at 11:09 a.m.
Reeve Neufeld reconvened the meeting at 11:27 a.m.

Council reviewed the 2007 proposed projects for the fire department and ambulance.

Reeve Neufeld recessed the meeting at 12:09 p.m.
Reeve Neufeld reconvened the meeting at 1:00 p.m.

Council reviewed the 2007 proposed projects for transportation.

Reeve Neufeld recessed the meeting at 2:10 p.m.
Reeve Neufeld reconvened the meeting at 2:19 p.m.

Council reviewed the 2007 proposed projects for:

- transportation,
- airport,
- water services,
- sewer services,
- solid waste,
- planning & development,
- agriculture, and
- parks & playgrounds

Councillor Driedger left the meeting at 2:30 p.m.

Reeve Neufeld recessed the meeting at 3:15 p.m.
Reeve Neufeld reconvened the meeting at 3:25 p.m.

MOTION 06-946

MOVED by Councillor Neudorf

That Council move in-camera at 3:35 p.m. to discuss 2007 wages and salaries.

CARRIED

MOTION 06-947

MOVED by Councillor Neudorf

That Council move out of camera at 4:27 p.m.

CARRIED

3. a) 2007 Wages & Salaries (IN-CAMERA)

MOTION 06-948

MOVED by Councillor Wardley

That the organizational chart be amended as presented.

CARRIED

MOTION 06-949

MOVED by Councillor Braun

That administration investigate the purchase of the Fort Vermilion Medical Clinic.

CARRIED UNANIMOUSLY

NEXT MEETING DATE:

**5. a) Special Council Meeting
Monday, December 18, 2006
10:00 am
Council Chambers, Fort Vermilion, Alberta**

ADJOURNMENT

6. a) Adjournment

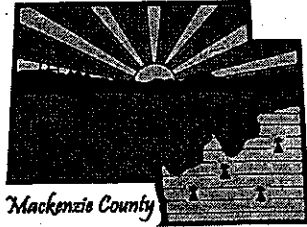
MOTION 06-950

MOVED by Councillor Newman

That the Special Council meeting be adjourned at 4:30 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, January 9, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 12, 2006 Regular Council Meeting

BACKGROUND / PROPOSAL:

Information item.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the December 12, 2006 Regular Council meeting be adopted as presented.

Author: W. Kostiw

Review Date: January 3, 2007

For
CAO

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

Tuesday, December 12, 2006

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	Stuart Watson	Councillor
	Lisa Wardley	Councillor
	Willy Neudorf	Councillor
	Greg Newman	Councillor
	Ed Froese	Councillor
	John W. Driedger	Councillor
ABSENT:	Jim Thompson	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	John Klassen	Manager of Utilities & Facilities
	Paul Driedger	Director of Planning & Emergency Services

Members of the media and the public.

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, December 12, 2006 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 06-951 **MOVED** by Councillor Driedger

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:** **3. a) Minutes of the November 29, 2006 Regular Council
Meeting**

MOTION 06-952 **MOVED** by Councillor Braun

That the minutes of the November 29, 2006 Regular Council

meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:** 4. a) None

DELEGATIONS: 5. a) None

GENERAL REPORTS: 6. a) Action List

Councillor Froese arrived at 10:07 a.m.

MOTION 06-953 **MOVED** by Councillor Watson

That the action list be received for information.

CARRIED

6. b) **Municipal Planning Commission Meeting Minutes
October 24, 2006**

MOTION 06-954 **MOVED** by Councillor Neudorf

That the Municipal Planning Commission meeting minutes of
October 24, 2006 be received for information.

CARRIED

6. c) **Municipal Planning Commission Meeting Minutes
November 7, 2006**

MOTION 06-955 **MOVED** by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of
November 7, 2006 be received for information.

CARRIED

PUBLIC HEARINGS: 7. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORT:** 8. a) **Council Committee Reports**

Deputy Reeve Sarapuk reported on the Subdivision &
Development Appeal Board training session, Agricultural Land

Task Force, Veterinary Advisory Committee meeting, and the Highway 58 Planning Study open house in High Level.

Councillor Driedger reported on doctor recruitment, and the Mackenzie Housing Management Board meeting.

Councillor Froese reported on the Municipal Planning Commission meetings, and the Husky Oil open house.

Councillor Neudorf reported on the Husky Oil open house, Agricultural Land Task Force, Veterinary Advisory Committee meeting, and budget meeting.

Councillor Watson reported on the Mackenzie Waste Management meeting.

Councillor Newman reported on the budget meeting.

Councillor Braun reported on the Municipal Planning Commission training session, Mackenzie Waste Management meeting, and the budget meeting.

Reeve Neufeld reported on the Husky Oil open house, and doctor recruitment.

MOTION 06-956

MOVED by Councillor Newman

That the Council Committee verbal reports be accepted as information.

CARRIED

8. b) CAO & Director Reports

Councillor Wardley arrived at 10:24 a.m.

MOTION 06-957

MOVED by Councillor Neudorf

That the Manager of Utilities & Facilities report be accepted for information.

CARRIED

MOTION 06-958

MOVED by Councillor Newman

That the Director of Corporate Services report be accepted for information.

CARRIED

MOTION 06-959

MOVED by Councillor Neudorf

That the Director of Planning & Emergency Services report be accepted for information.

CARRIED

MOTION 06-960

MOVED by Councillor Watson

That the Chief Administrative Officer report be accepted for information.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT:**

9. a) Land Use Commitment for SW 21-110-19-W5M

Reeve Neufeld recessed the meeting at 11:05 a.m.
Reeve Neufeld reconvened the meeting at 11:17 a.m.

MOTION 06-961

MOVED by Councillor Braun

That the service road constructed for the subdivision west of highway 35 on NW 21-110-19-W5M be used for residential traffic only.

CARRIED

9.b) Road Closure Bylaw 586/06 (Zama)

MOTION 06-962

MOVED by Councillor Wardley

That the Road Closure Bylaw 586/06 (Zama) be received as information.

CARRIED

OPERATIONAL

SERVICES:

10. a) Tompkins Landing Ice – Bridge Update

MOTION 06-963

MOVED by Councillor Driedger

That the Tompkins Landing ice-bridge update be accepted for information.

CARRIED

10. b) Gravel & Crushing Equipment

MOTION 06-964

MOVED by Councillor Braun

That the gravel discussion be held in-camera.

CARRIED

**CORPORATE
SERVICES:**

11. a) Peace Country 2007 Regional Science Fair

MOTION 06-965

MOVED by Deputy Reeve Sarapuk

That the Municipal District of Mackenzie donate one hundred (\$100) dollars to the Peace Country 2007 Regional Science Fair.

CARRIED

11. b) Nexen Marketing Electrical Energy Agreement

MOTION 06-966

MOVED by Councillor Driedger

That the Municipal District of Mackenzie amend the Nexen Marketing Electrical Energy Contract as per Round 3 option negotiated between Alberta Municipal Services Corporation and Nexen Marketing, and administration complete and submit Growth Schedule.

CARRIED

11. c) Cost Sharing with Town of High Level

MOTION 06-967

MOVED by Deputy Reeve Sarapuk

That the \$77,905 cost sharing amount for the period July to December 2006 be paid to the Town of High Level.

CARRIED

**11. d) Letters of concern with Respect to the Municipal
Community Aggregate Payment Bylaw**

MOTION 06-968

MOVED by Deputy Reeve Sarapuk

That the letters of concern regarding the Municipal Community Aggregate Payment Bylaw be received for information.

CARRIED

11. e) PC for Councillors

MOTION 06-969

MOVED by Councillor Braun

That the purchase of old computers by Councillors be postponed to end of their term as per policy ADM031.

CARRIED

MOTION 06-970

MOVED by Councillor Newman

That administration review policy ADM031 PC Purchase for Council Members and bring back to Council.

CARRIED

11. f) 2007 Operating Budget Approval

MOTION 06-971

Requires 2/3

MOVED by Councillor Neudorf

That the interim 2007 operating budget be adopted at fifty (50%) percent of the 2006 operating budget.

CARRIED

11. g) Information/Correspondence

MOTION 06-972

MOVED by Councillor Newman

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 11:53 a.m.
Reeve Neufeld reconvened the meeting at 12:38 p.m.

IN CAMERA SESSION:

MOTION 06-973 **MOVED** by Councillor Watson

That consideration be given to move in Camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 12:38 p.m.

- 12. a) Town of High Level Negotiations
- 12. b) Health Services
- 12. c) Personnel & Contracts
- 12. d) La Crete MD Office Building
- 12. e) Ag Land Task Force
- 12. f) Hospital Interfacility Transfers
- 12. g) Saveonjetfuel – Leasing Agreement (Zama Airport)
- 12. h) Communications

CARRIED

MOTION 06-974 **MOVED** by Councillor Driedger

That Council move out of camera at 2:00 p.m.

CARRIED

12. a) Town of High Level Negotiations

MOTION 06-975 **MOVED** by Councillor Froese

That the interim agreement for negotiations with the Town of High Level which expires June 30, 2007 be accepted.

CARRIED

12. b) Health Services

MOTION 06-976 **MOVED** by Councillor Braun

That the discussion on health services be received for information

CARRIED

12. c) Personnel & Contracts

MOTION 06-977

MOVED by Councillor Driedger

That the preliminary exploration and extraction agreement for gravel be accepted as presented.

CARRIED

12. d) La Crete MD Office Building

MOTION 06-978

MOVED by Councillor Driedger

That the offer to purchase the Mustus Lake Center for the amount of \$580,000 plus GST be accepted subject to the municipality receiving one year free rent from date of possession.

CARRIED

12. e) Ag Land Task Force

MOTION 06-979

MOVED by Councillor Newman

That administration draft a letter to the MLA identifying the concerns with the process of the agriculture land negotiations.

CARRIED

12. f) Hospital Interfacility Transfers

MOTION 06-980

MOVED by Councillor Watson

That administration send a letter to the Northern Lights Health Region requesting a meeting to discuss interfacility transfers within the municipality.

CARRIED

12. g) Saveonjetfuel – Leasing Agreement – Zama Airport

MOTION 06-981

MOVED by Councillor Wardley

That the municipality enter into a five year leasing agreement with Saveonjetfuel.com Inc.

CARRIED

12. h) Communications

MOTION 06-982

MOVED by Councillor Braun

That the Finance Committee review all communications being used within the municipality.

CARRIED

MOTION 06-983

MOVED by Councillor Watson

That administration invite Aeromedical to the January 9, 2007 Council meeting to discuss dispatching concerns.

CARRIED

NEXT MEETING DATE:

**13. a) Regular Council Meeting
Tuesday, January 9, 2007
10:00 am
Council Chambers, Fort Vermilion, Alberta**

ADJOURNMENT

14. a) Adjournment

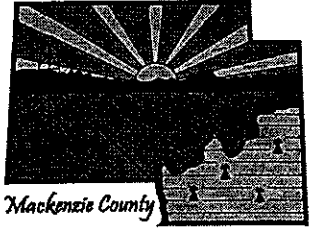
MOTION 06-984

MOVED by Councillor Neudorf

That the Regular Council meeting be adjourned at 2:07 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, January 9, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 18, 2006 Special Council Meeting

BACKGROUND / PROPOSAL:

Information item.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the December 18, 2006 Special Council meeting be adopted as presented.

Author: W. Kostiw **Review Date:** January 3, 2007 *For*
CAO *AK*

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

Monday, December 18, 2006

10:00 a.m.

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	Willy Neudorf	Councillor
	Greg Newman	Councillor
	Ed Froese	Councillor
	John W. Driedger	Councillor
	Lisa Wardley	Councillor
	Jim Thompson	Councillor
ABSENT:	Stuart Watson	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities

Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Monday, December 18, 2006 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:06 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 06-985 **MOVED** by Councillor Froese

That the agenda be adopted as amended with the addition of:

5. a) Doctor Recruitment – In-Camera

CARRIED

MOTION 06-986 **MOVED** by Councillor Newman

That Council move in-camera at 10:08 a.m. to discuss doctor recruitment.

CARRIED

Reeve Neufeld and Councillor Driedger stepped out of the meeting at 10:47 a.m.

MOTION 06-987

MOVED by Councillor Neudorf

That Council move out of camera at 10:49 a.m.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 10:49 a.m. Reeve Neufeld reconvened the meeting at 11:00 a.m. with all members present.

**BUSINESS ARISING
OUT OF THE MINUTES:**

3. a) 2007 Road Construction Requests

John Klassen presented the 2007 road construction requests to Council.

The following road construction requests will be considered in the 2007 budget at an estimated cost of \$50,000 each.

SW 22-110-18-W5M & SE 21-110-18-W5M

SW 29-109-14-W5M

SE 18-107-14-W5M & NE 7-107-14-W5M

SW 24-106-15-W5M

SE 36-105-15-W5M (Option 2)

3. b) 2007 Regravelling Program

John Klassen presented the 2007 regravelling program.

Reeve Neufeld recessed the meeting at 11:59 a.m.

Reeve Neufeld reconvened the meeting at 12:31 p.m. with all members present with the exception of Councillor Driedger and Councillor Froese.

BUSINESS

4. a) 2007 Proposed Projects for Council Review and Consideration

Councillor Froese rejoined the meeting at 12:49 p.m.
Councillor Driedger rejoined the meeting at 1:08 p.m.

Council reviewed the revised 2007 proposed projects for:

- administration,

- fire department,
- ambulance, and
- transportation.

Reeve Neufeld recessed the meeting at 2:10 p.m.
Reeve Neufeld reconvened the meeting at 2:24 p.m.

4. b) Vehicle & Equipment Lists per Department

Council reviewed the vehicle and equipment lists per department. The following units will be considered for replacement in the 2007 budget:

- Unit 1429
- Unit 1532
- Unit 2111
- Unit 1635
- Bobcat – Industrial Grapple (new)
- Spreader – Sidewalk Ice-Control (new)
- Unit 2112
- Unit 2403 (subject to confirmation of kms)
- Unit 2303

Council continued the review of the 2007 proposed projects for:

- transportation,
- airport,
- water services,
- sewer services,
- planning & development,
- agriculture, and
- parks & playgrounds.

Councillor Driedger left the meeting at 3:26 p.m.

*Requisition forms will be required for all purchases prior to the purchase.

ADJOURNMENT

MOTION 06-988

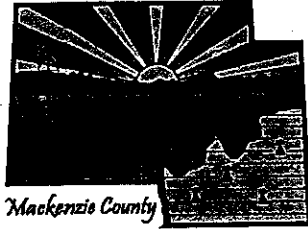
5. a) Adjournment

MOVED by Councillor Newman

That the Special Council meeting be adjourned at 3:36 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, January 9, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2006
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Fuel and Lubricants Suppliers - DELEGATIONS

BACKGROUND / PROPOSAL:

In the past, the MD of Mackenzie tendered and awarded a fuel and lubricant contract annually.

OPTIONS & BENEFITS:

2007 fuel tender has not been awarded yet (please see information further in this package under Corporate Services Department - labeled the 2007 Fuel and Lubricants Tenders).

The following fuel supplies representatives expressed their wish to attend a council meeting:

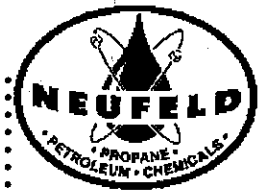
UFA – Owen Payer
La Crete Co-Op – John R. Braun
Neufeld Petroleum – Herman Driedger

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For information and discussion.

Author: Joulia Whittleton Review Date: For CAO



Box 757
LaCrete, Alberta
T0H-2H0
Phone (780) 928-3663
Fax (780) 928-3299

Neufeld Petroleum & Propane Ltd.

January 9, 2007

MD # 23

Re,
"Fuel & Lubricants Tender"

To Whom It May Concern:

I have been made aware that there are some concerns on your process of bid tendering for fuels and lubricants. When talking to some M.D. counselors they encouraged me to put together a proposal on what I think would be a better system for both the fuel dealers as well as the MD.

1. The usual way fuel prices are tendered, is based on plus or minus "Edmonton rack price". With the volatility in the fuel market over the last few years, this is the only way you could check for yourself at any time to see if the fuel dealer is charging you the quoted price. The Edmonton Rack Price is free listing on the Internet and ~~usually only changes once per week.~~ *Daily.*
2. The Tender should require a specific price as per each individual trading area with card locks, i.e. La Crete, High Level, Rainbow Lake, Zama. This way the M.D. can take advantage of competitiveness in specific areas of the M.D., also more Dealers have an opportunity to bid and the end result is a lower fuel price to the M.D.
3. We supplied the M.D. with an Envro tank in Fort Vermilion in the middle of 2005 with a capital cost of \$37,000.00. This was done with the understanding that other Fuel Dealers would have to do the same if they were awarded with the fuel contract. When we figure the volume of liters per year that has been delivered, this works out to 2 to 3 cents per liter on depreciation and interest alone.

.....

January 9, 2007

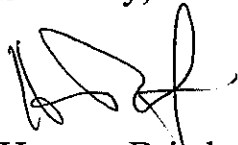
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4. Our Fuel and Gas Volumes for the M.D. per location for 2006 are as follows:

- La Crete Cardlock
Gas - 78,000 liters
Diesel - 85,000 liters
- High Level Cardlock
Gas - 33,000 liters
Diesel - 6000 liters
- Delivered
Gas - 50,000 liters
Diesel - 158,000 liters
- Zama, Rainbow Lake ??

In conclusion I want to say thank-you for your business in 2006 and we look forward to opportunity of serving you in the future.

Sincerely,



Herman Driedger
Manager



All Peace Petroleum Ltd.

15525-100 St.

Grande Prairie AB T8V-2Z8

Ph# 780-539-3533 Fax# 532-1139

January 5, 2007

To: Neufeld Petroleum
Attention: Abe
Re: Tank pricing.

We are pleased to quote the following:

15,000 litre two compartment double walled enviro tank.

- Heavy duty skid with corner bumper posts.
- Ladder access.
- Extended skid with grating.
- Submersible pumps with internal supports.
- Fill Rite meters.
- Anti-syphon devices.
- Spin on filters.
- Arctic hoses and automatic shut off nozzles.
- Key switches to turn on pumps.
- Vents as per ULC.
- Wired with 50 feet of cord.

Price ---- \$34,950.00

F.O.B. Grande Prairie

Freight from Grande Prairie to Lacrete would be an additional \$1,600.00 plus cost of offloading tank of about \$250.00 .

All applicable taxes are extra.

Please call with any questions or concerns.

Sincerely,
Michael Brochu



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Minutes of November 1, 2006 Finance Committee Meeting

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the November 1, 2006 meeting are attached.

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Finance Committee meeting minutes of November 1, 2006 be received for information.

Author: J. Whittleton

Review Date: January 3, 2007

for
CAO *JW*

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
Finance Committee Meeting**

**Thursday November 1, 2006
6:00 p.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT: Bill Neufeld Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor

ALSO PRESENT: Bill Kostiw CAO
Joulia Whittleton Director of Corporate Services
Paul Driedger Director of Planning, Development
and Emergency Services

ABSENT: Stuart Watson Councillor

CALL TO ORDER: 1. a) **Call to Order**

Deputy Reeve Sarapuk called the meeting to order at 6:06p.m.

**ADOPTION
OF AGENDA:** 2. a) **Adoption of Agenda**

MOTION 038/06 **MOVED** by Peter Braun

That the agenda be adopted as presented.

CARRIED

MINUTES: 3. a) **Minutes from August 30, 2006 meeting**

MOTION 039/06 **MOVED** by Bill Neufeld

That the minutes be adopted as presented with the corrections to the motion numbers.

CARRIED

BUSINESS:

4. a) **Recommended monthly write offs and transfers to taxes or collections**

MOTION 040/06 **MOVED** by Peter Braun

That committee goes into camera (6:07 p.m.)

CARRIED

MOTION 041/06 **MOVED** by Bill Neufeld

That committee comes out of camera (6:24 p.m.)

CARRIED

MOTION 042/06 **MOVED** by Bill Neufeld

That utilities overdue accounts be sent to collections or transferred to taxes as presented.

CARRIED

MOTION 043/06 **MOVED** by Peter Braun

That ambulance and fire overdue accounts be accepted for information and be brought back for a review at the next meeting.

CARRIED

b) **Terms of Reference – Finance Committee**

MOTION 044/06 **MOVED** by Peter Braun

That a recommendation be taken to Council to amend the Terms of Reference for the Finance Committee by including the contract reviewed and performance evaluations for all contract employees (may use a consultant as required).

CARRIED

MOTION 045/06 **MOVED** by Peter Braun

That a recommendation be taken to Council to amend the Terms of Reference for the Finance Committee by changing "review monthly financial reports in detail" to "review financial reports as and if required".

CARRIED

MOTION 046/06 **MOVED** by Bill Neufeld

That a recommendation be taken to Council to amend the Terms of Reference for the Finance Committee by adding the following:
Review overdue accounts receivables and utilities lists, and make recommendations with respect to transfers to taxes and/or collections.

CARRIED

c) **Minimum tax levy for vacant lands**

MOTION 047/06 **MOVED** by Bill Neufeld

That Minimum Tax Levy be tabled for further information.

CARRIED

d) **Libraries - facilities**

MOTION 048/06 **MOVED** by Bill Neufeld

That a recommendation be made during the 2007 budget reviews to replace all windows in the Zama Office/Library building.

CARRIED

e) **Recreation Facilities – Operating Agreements**

MOTION 049/06 **MOVED** by Peter Braun

That the administration develops and drafts the operating agreements, and brings them for a review by the committee.

CARRIED

f) **Bank Services**

MOTION 050/06 **MOVED** by Bill Neufeld

That the administration be authorized to rent a debit card machine for the Zama office.

CARRIED

MOTION 051/06 **MOVED** by Peter Braun

That the administration be authorized to rent a Visa/MC machine for the Fort Vermilion office.

CARRIED

Paul Driedger left the meeting 7:30 p.m.

g) **PSAB changes**

MOTION 052/06 **MOVED** by Peter Braun

That PSAB (Public Sector Accounting Board) verbal update report be accepted for information.

CARRIED

h) **Audit Services**

MOTION 053/06 **MOVED** by Bill Neufeld

That a recommendation be taken to Council to enter into a two year contract with the Ernst & Young LLP.

CARRIED

N CAMERA:

MOTION 054/06 **MOVED** by Peter Braun

That committee goes into camera to discuss the following items (7:26 p.m.):

- i) Union negotiations
- j) Out-of-scope employee contracts
- k) High Level negotiations

CARRIED

MOTION 055/06 **MOVED** by Bill Neufeld

That committee comes out of camera (9:50 p.m.)

CARRIED

i) **Union negotiations**

MOTION 056/06 **MOVED** by Peter Braun

That the Municipality engages legal consul to assist in the AUPE negotiations.

CARRIED

j) **Out-of-scope employee contracts**

MOTION 057/06 **MOVED** by Bill Neufeld

That the Municipality uses the services of a management consultant for the out-of-scope employee contracts negotiations and reviews.

CARRIED

k) **High Level negotiations**

MOTION 058/06 **MOVED** by Walter Sarapuk

That a recommendation be taken to Council to request extensions on the expired contracts to allow for further negotiations with the Town of High Level.

CARRIED

NEXT MEETING

DATE:

5. a) **Next Meeting Date**

MOTION 059/06 **MOVED** by Peter Braun

That the next meeting will be at a call of the Chair.

CARRIED

ADJOURNMENT: 6. a) **Adjournment**

MOTION 060/06 **Moved** by Bill Neufeld

That the Finance Committee be adjourned at 10:00 p.m.

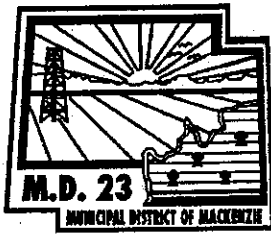
CARRIED

These minutes were adopted this 21 day of December, 2006.

Walter Sarapuk, Chair

Joulia Whittleton,
Director of Corporate
Services/Recording Secretary

7. a)



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Paul Driedger, Director of Planning <i>PUBLIC HEARING</i>
Title:	Bylaw 596/06 Road Closure North Boundary of NW 10-104-17-W5M

BACKGROUND / PROPOSAL:

Bylaw 596/06 was given first reading at the September 12, 2006 Council meeting being a road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

Bylaw 596/06 was sent to Alberta Sustainable Resources, Adjacent landowners, Utility Companies and Alberta Transportation. No one had any concerns or issues concerning this particular road closure. The closure was signed and approved by the Minister of Alberta Transportation.

The land owners have requested the road closure to accommodate an existing fragmented residential parcel.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The existing residence is divided from Highway 697 by a fragmented parcel of land belonging to the adjacent south quarter as well as a government road allowance. Because of these two pieces of land the applicant does not have a legal access to his residence.

The adjacent land owners have agreed to turn over the fragmented parcel north of Highway 697 to the applicant which he will consolidate with NW 10-104-17-W5M along with the half mile of proposed road closure.

Alberta Infrastructure and Transportation is in favour of this road closure and consolidation. In a letter from Alberta Infrastructure and Transportation dated June 7, 2005 they were prepared to allow the existing direct access to the highway to remain on a temporary basis. No other direct access to Highway 697 will be allowed, any further

Author: Eva Schmidt, Planning Supervisor	Reviewed By: <i>[Signature]</i>	C.A.O.: <i>[Signature]</i>
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development on NW 10-104-17-W5M will be required to access from the west road allowance.

COSTS / SOURCE OF FUNDING:

All costs will be borne by the developer.

RECOMMENDED ACTION:

That second reading be given to Bylaw 596/06 being a road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

That third reading be given to Bylaw 596/06 being a road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

Author: Eva Schmidt, Planning Supervisor	Reviewed By:	C.A.O.:
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Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 596/06

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF A PUBLIC ROAD
ALLOWANCE IN ACCORDANCE WITH SECTIONS 22, 24 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.


WHEREAS, Council of the Municipal District of Mackenzie No. 23 has determined that the road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 17 Township 104
All that portion of Government Road Allowance
Adjacent to the north boundary of the Northwest of Section 10,
Lying within the limits of Plan 062 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

First reading given on the 12th day of September, 2006.



Bill Neufeld, Reeve



Carol Gabriel, Executive Assistant

Approved this 23 day of NOVEMBER, 2006.



Minister of Alberta Infrastructure and Transportation

Second reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third reading and assent given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

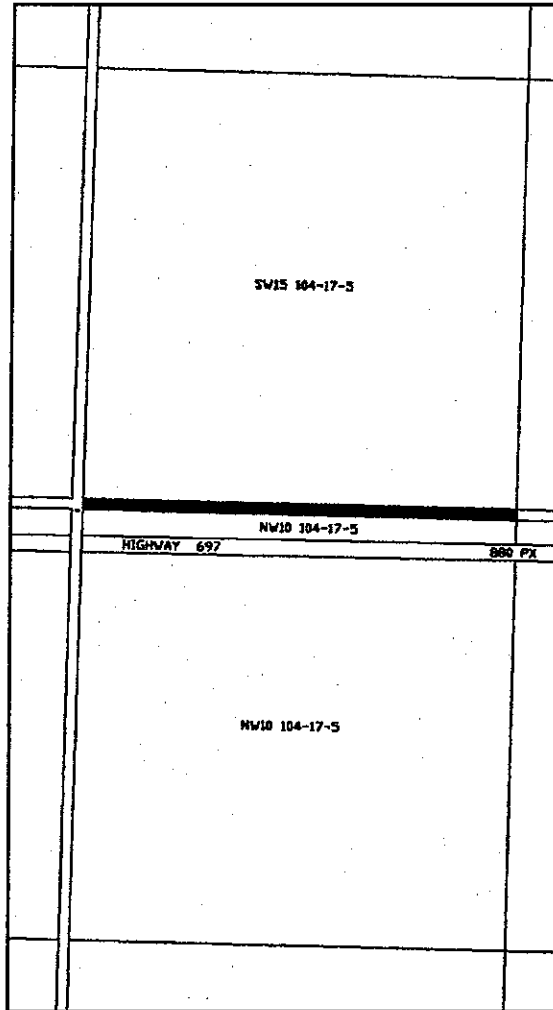
Carol Gabriel, Executive Assistant

BYLAW No. 596/06

SCHEDULE "A"

1. That the land use designation of the following property known as:

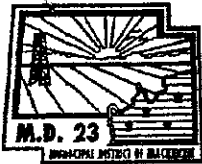
All of the original government road allowance adjacent to the north boundary of NW 10-104-17-W5M be subject to a road closure.



Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2006.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 596/06

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>Same</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

NAME OF APPLICANT <u>Peter & Eva Krahn</u>		
ADDRESS <u>Box 1101</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>8-3684</u>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS <u>RW</u>	SEC. <u>10</u>	TWP. <u>104</u>	RANGE <u>17</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Road Closure request.

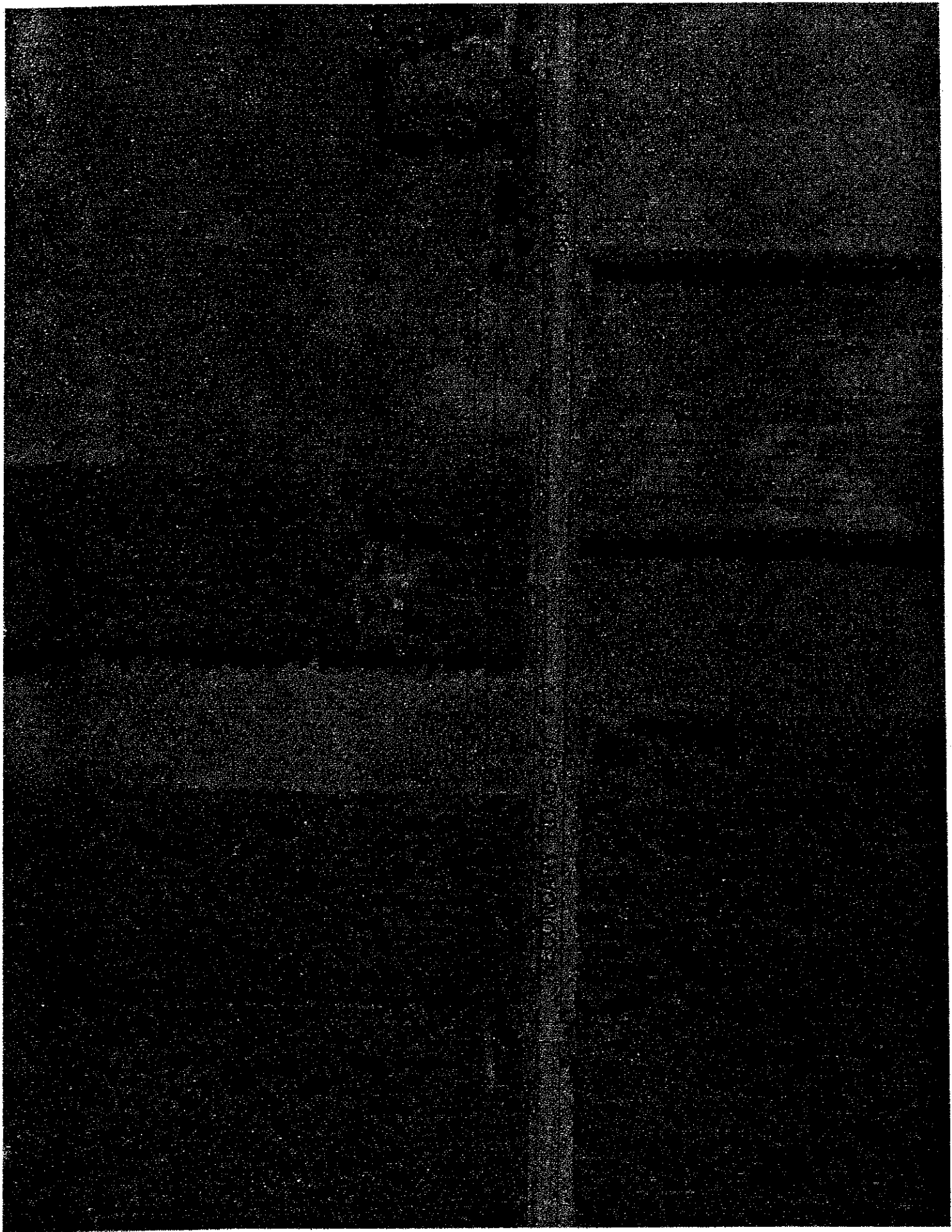
- We are in the process of subdividing a fragmented parcel of land lying to the north of Hwy 697. Alberta Infrastructure & Transportation requires that this parcel be consolidated to our homequarter which lies north of the subject parcel & north of the adjacent road allowance. In order for us to complete our subdivision we need to close the road allowance for the consolidation of our quarter & the subdivided piece. In addition, with the completion of the subdivision & consolidation, we will have a legal access to our land as currently we drive across someone else property to reach our yard.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00. RECEIPT NO. _____

* [Signature] _____ DATE Sept 6/06

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Same _____ DATE _____



PEACE REGION

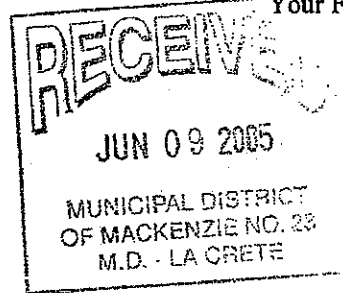
Room 301, Provincial Building
Bag 900-29
Peace River, AB T8S 1T4

Telephone 780/624-6280
Fax 780/624-2440

June 7, 2005

Our File: 2512 - (5-17-104-10 NW)
Your File: 26-SUB-05

Ms. Joyce Krahn, Development Officer
Municipal District of Mackenzie No. 23
P.O. Box 1690
La Crete, Alberta
T0H 2H0



Dear Ms. Krahn,

**Re: Proposed Residential Subdivision by John H. Wieler and Justina Wieler;
North of Highway 697; NW 10-104-17-W5M;
Municipal District of Mackenzie No. 23**

This letter is to confirm our telephone conversation this morning. This proposal does not meet the requirements of Sections 14 and 15 of the Subdivision and development Regulation. The proposal is to create an undeveloped residential parcel with an existing direct highway access within 300m of a provincial highway from a previously unsubdivided quarter section with no provision for service road. However, you said that this parcel is to be consolidated into 15-104-17-W5M. Alberta Infrastructure and Transportation is prepared to waive the requirements of Sections 14 and 15 subject to the following:

1. The proposed parcel must be consolidated with SW 15-104-17-W5M to create a single parcel.
2. The existing direct highway access may remain on a temporary basis to provide access to the existing farmstead.
3. No additional direct highway access will be permitted as a result of subdivision.

Please call me at (780) 624-6280 if you have any questions or wish to discuss this matter in greater detail.

Yours truly,

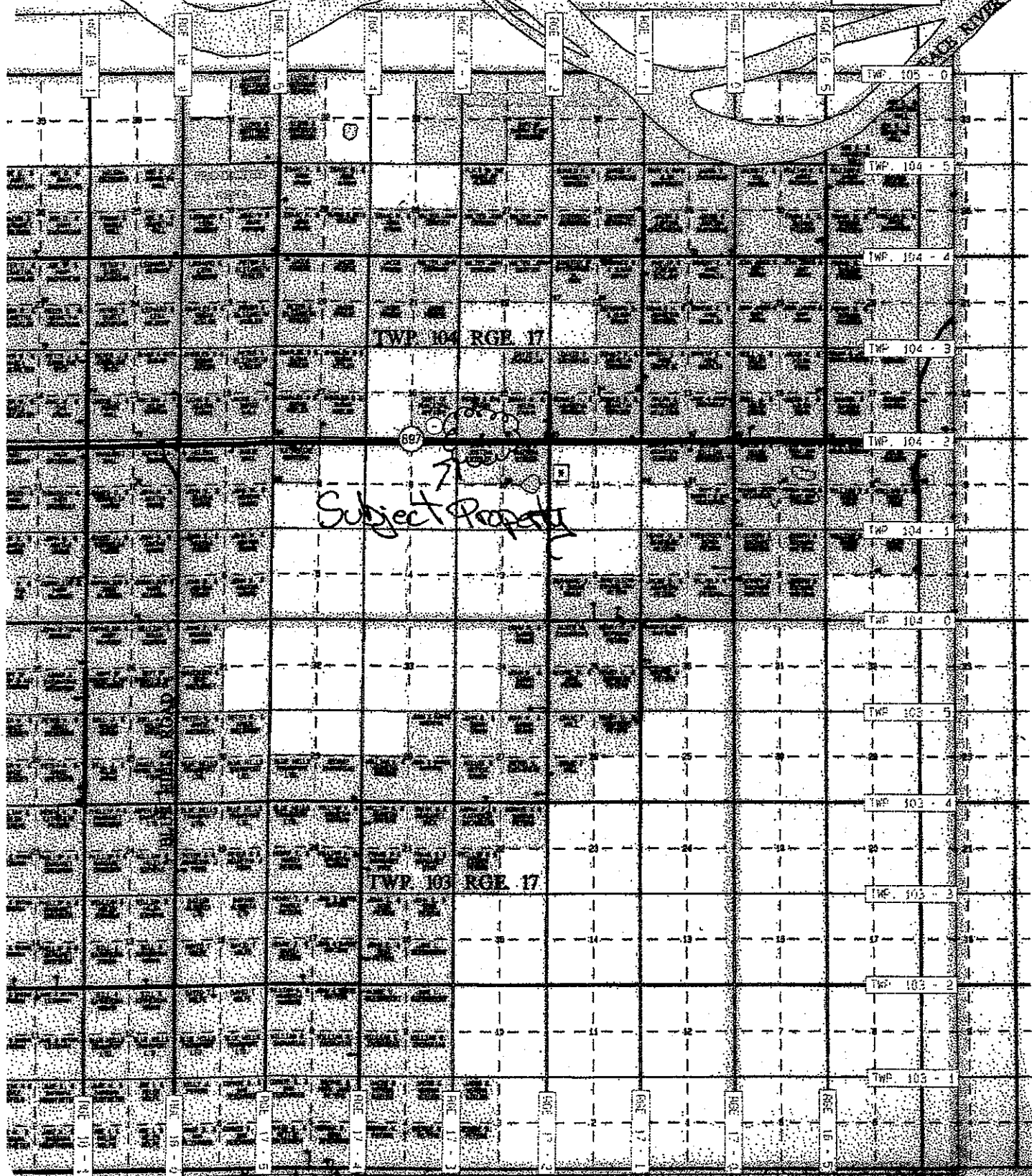
Robert Lindsay
Development and Planning Technologist

/RJL

Attachment

cc: William Gish, Alberta Infrastructure and Transportation, Peace River
Rommel Directo, Alberta Infrastructure and Transportation, High Level
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton

S:\PUBLIC\Operation\USERS\Robert\2005\Development\2511\MD 23\51710410NW 02.doc



Subject Property

687

TWP 104 RGE 17

TWP 103 RGE 17

TWP 105 - 0

TWP 104 - 5

TWP 104 - 4

TWP 104 - 3

TWP 104 - 2

TWP 104 - 1

TWP 104 - 0

TWP 103 - 5

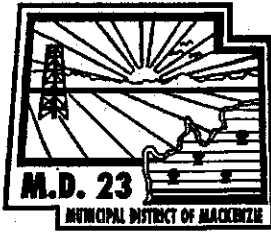
TWP 103 - 4

TWP 103 - 3

TWP 103 - 2

TWP 103 - 1

7. b)



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 601/06 Land Use Bylaw Amendment Plan 1160NY, Block 1, Lots 3 and 4

BACKGROUND / PROPOSAL:

Development Permit 32-DP-06, for the construction of a retail building (Fields Store) on Lot 4, Block 1, Plan 1160NY, was issued on March 15, 2006. A development permit for an addition to this building, permit number 285-DP-06, was issued on November 1, 2006 and contains the following condition;

- Consolidation of Plan 1160 NY, Block 1, Lot 4 (9702-100 Street) and Plan 1160 NY, Block 1, Lot 3 (9705-100 Street) to create one lot.

This condition was imposed as a result of the proposed placement of the addition, on both lots 3 and 4, not meeting the setback requirements and "encroaching" onto the adjacent property.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Consolidating parcels can be done in two ways; one is by registering a descriptive plan and the other is by bylaw. Since a bylaw is not as expensive as a descriptive plan, the applicant has opted to do the consolidation by bylaw.

The plan cancellation bylaw would discharge lots 3 and 4 and create one new lot. This would ensure that the applicant could meet the setback requirements of the Land Use Bylaw and receive a single title for the properties.

COSTS / SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Eva Schmidt, Planning Supervisor	Review Date: 	C.A.O.: 
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RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 601/06 being a Land Use Bylaw Amendment for the cancellation of Plan 1160NY, Block 1, Lot 3 and Plan 1160NY, Block 1, Lot 4 for the purpose of consolidation.

MOTION 2

That third reading be given to Bylaw 601/06 being a Land Use Bylaw Amendment for the cancellation of Plan 1160NY, Block 1, Lot 3 and Plan 1160NY, Block 1, Lot 4 for the purpose of consolidation.

Author: Eva Schmidt, Planning Supervisor	Review Date:	C.A.O.:
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MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 601/06

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has determined that subdivision as outlined on Schedule A attached hereto, be subject to a cancellation, and

WHEREAS 1223471 Alberta Ltd., being the registered owner of Plan 1160NY, Block 1, Lot 3 and Plan 1160NY, Block 1, Lot 4, has requested that the lands be consolidated; and

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby enact as follows:

1. Subdivision Plan No. 1160NY, is hereby cancelled in part, and in particular Lots 3 and 4 shall be consolidated as Lot 7.

First reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

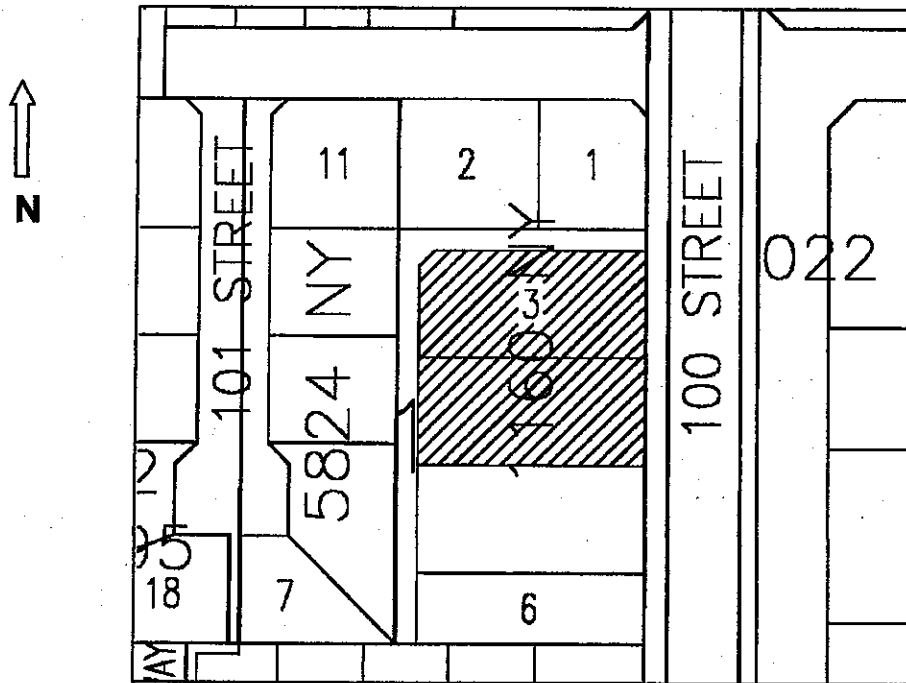
Carol Gabriel, Executive Assistant

BYLAW No. 601/06

SCHEDULE "A"

1. That the subdivision of the following property known as:

Plan 1160NY, Block 1, Lots 3 and Plan 1160NY, Block 1, Lot 4 be cancelled and consolidated as Lot 7.



Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT 1223471 AB Ltd.		
ADDRESS Box 664		
TOWN La Crete AB		
POSTAL CODE T0H 2H0	PHONE (RES.) 841-1513	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER 1223471 AB Ltd.		
ADDRESS Box 664		
TOWN La Crete AB		
POSTAL CODE T0H 2H0	PHONE (RES.) 841-1513	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN 1160N	BLK	LOT 3+4
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LAND USE CLASSIFICATION AMENDMENT PROPOSED: Plan Cancellation Bylaw for Lot Consolidation
 FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Due to the construction of an addition to the fields building, the requirement of the development permit is to consolidate lots 3+4 to form one lot. The proposed addition will be situated on both lots, and by consolidating the lots the building will meet setbacks and not encroach onto another lot.

I/W/E HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. _____

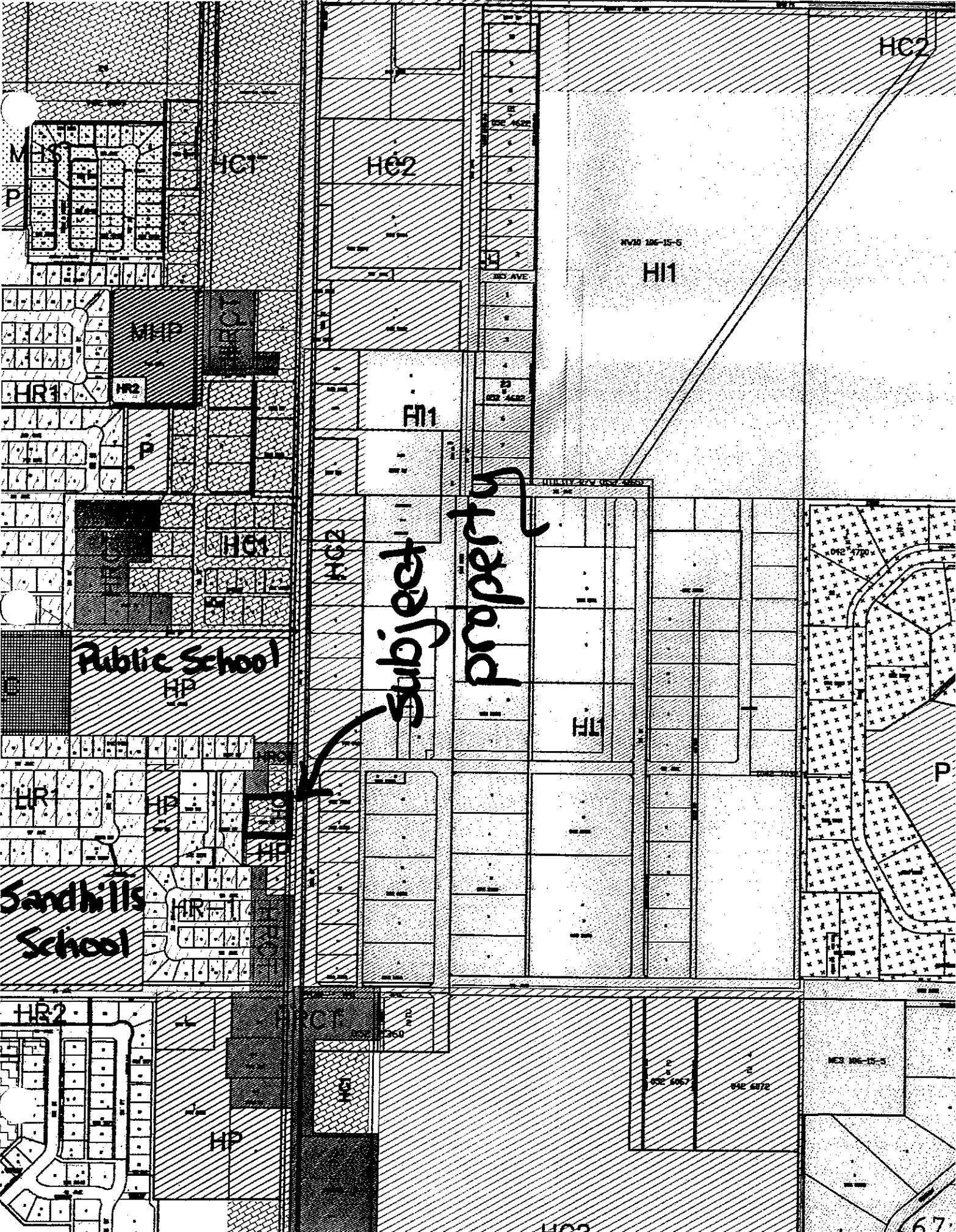
Carl Decker
 APPLICANT

October 25, 2006
 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Carl Decker
 REGISTERED OWNER

Oct 25/06
 DATE



Subject Property

HC2

NVD 106-15-5
HI1

HC2

HC1

MHP

M

HR3

HR2

FI1

HC1

HC2

Public School

HP

HI

Sandhills School

HR1

HR2

HP

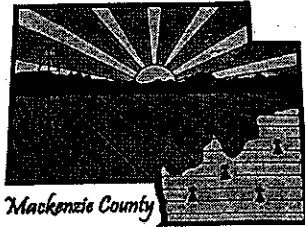
NVD 106-15-5

69E 6067

69E 6072

HC2

67



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO and Director Reports

BACKGROUND / PROPOSAL:

Reports will be presented on meeting day.

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Director of Corporate Services report be accepted for information.

That the Director of Planning & Emergency Services report be accepted for information.

That the Manager of Utilities & Facilities report be accepted for information.

That the CAO report be accepted for information.

Author: W. Kostiw

Review Date: January 3, 2007

for
CAO *AK*

MD of Mackenzie, January 8, 2007

To: William Kostiw, CAO

From: Joulia Whittleton, Director of Corporate Services

The following items or issues are currently being pursued by myself and/or Finance staff.

- **2007 Budget**
 - Prepared the December 18th capital budget package; attended the meeting.
- **Finance Department – monthly meeting**
 - Prepared for and held a department meeting December 19th.
- **Finance Committee meeting**
 - Prepared the December 21st Finance Committee package; attended the meeting.
- **Municipal Heritage Program**
 - We received one proposal; it will be presented to Council at January 9th meeting.
- **Personnel**
 - Reviewing the finance department job descriptions, pay grids in preparation for AUPE negotiations.
- **2007 Fuel and Lubricants Tenders**
 - Tenders were open on December 21st during the Finance Committee meeting; RFD will be presented to Council at January 9th Regular Council meeting.
- **2006 Year-End**
 - Working on the 2006 year-end; confirmation letters have been sent out; inventory counts near completion; invoicing various granting bodies as per completed capital projects (Rosenberger Drainage – invoiced total amount spent to date; Assumption Bypass – invoiced for the three years of engineering - we should receive approximately \$85,000 back).
 - Sent the requested information (the latest income statement, balance sheet, capital projects summary, 2006 tax information) to auditors.
- **Municipal Tax Penalty Run**
 - We processed the first 2007 tax penalty (12%) on the total arrears of \$326,600 as of January 1, 2007.
- **Fort Vermilion Airport**
 - Icy conditions during the first week of January; worked with public works personnel and with Nor-Alta Aviation personnel.
- **Managers' meeting – January 9th RFDs review**
 - Reviewed RFDs and assisted in preparation of the January 9th package.

Respectfully submitted,



Joulia Whittleton

Manager of Utilities and Facilities Report For December 2006

Utilities:

- Attended a regional water meeting in High Level on Dec 14, 2006.
- No issues to report pertaining to Water Treatment plants at this time.

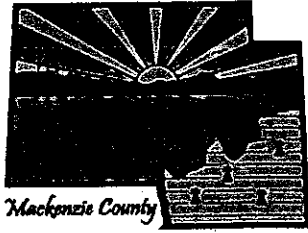
La Crete and area Public Works

- Attended various 2007 budget meetings
- Met with all Public Works staff on Dec 6th to discuss operations.
- Attended a general staff meeting on Dec 7th.
- Met with mechanics and lead hands on Dec 19th to discuss County equipment.
- Staff did some sanding over the holidays, but otherwise it was fairly quiet.

Attachments:

1. Managers calendar for December 2006.

**John Klassen
Manager of Utilities and Facilities
Mackenzie County**



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Bylaw 588/06 Road Closure West Boundary of SW 28-110-19-W5M

BACKGROUND / PROPOSAL:

Bylaw 588/06 was given first reading at the July 26, 2006 Council meeting, being a road closure bylaw to close a portion of government road allowance adjacent to the west boundary of SW 28-110-19-W5M.

On November 29, 2006 Council tabled second and third reading until more information and some aerial pictures are provided.

The land owners have requested the road closure to accommodate an existing fragmented residential parcel.

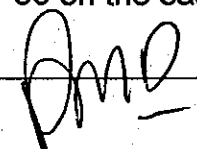

Bylaw 588/06 was sent to Alberta Sustainable Resources, adjacent landowners, Town of High Level, utility companies and Alberta Infrastructure and Transportation. No concerns were received from Alberta Sustainable Resources, adjacent landowners, Town of High Level or the utility companies concerning this particular road closure. The closure was signed and approved by the Minister of Alberta Infrastructure and Transportation. However the Peace River AIT office has a concern regarding the road closure because if there is any future development then a service road may be required.

OPTIONS & BENEFITS:

The proposed subdivision is adjacent to Highway 35 north of the Town of High Level. This request is directly north of Bylaw 533/05 being a road closure on the west boundary of NW 21-110-19-W5M.

The applicant recently bought this parcel of land and would like to eventually build a house. The subject property is bound by Highway 35 on the east, a road allowance on

Author: Eva Schmidt, Planning Supervisor

Review By:  CAO 

the south and the road allowance on the west. Setbacks only allow for a trailer or very narrow house on the lower southern portion. Closing and adding the road allowance would ease the setback restrictions to this particular parcel. The applicant is willing to purchase the road allowance on the west side of SW 28-110-19-W5M and consolidate it to his adjoining land.

The Peace River Alberta Infrastructure and Transportation office brought forward the concern that should the road be closed, this will leave no place for a service road. Upon reviewing the aerial map it is noted that there is a very large dugout adjacent to Highway 35. Should a service road be required it would have to fill in a large portion of this dugout making a fronting service road less desirable. The existing statutory road allowance is a better solution for the construction of a service road as the dugout does not entirely cross the complete road allowance.

COSTS & SOURCE OF FUNDING:

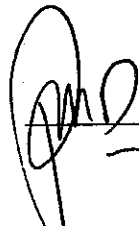
All costs of consolidation shall be borne by the developer.

RECOMMENDED ACTION:

That third reading of Bylaw 588/06 being a road closure bylaw to close a portion of government road allowance adjacent to the west boundary of SW 28-110-19-W5M, be **DEFEATED.**

Author: Eva Schmidt, Planning
Supervisor

Review By:



CAO

BYLAW NO. 588/06

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF A PUBLIC ROAD
ALLOWANCE IN ACCORDANCE WITH SECTIONS 22 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

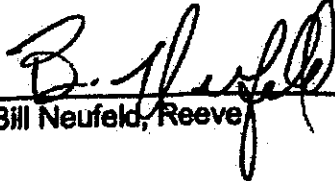
WHEREAS, Council of the Municipal District of Mackenzie No. 23 has determined that the road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 19 Township 110
Section 28
All of original Government Road Allowance adjoining the West boundary of the Southwest quarter.
Excepting thereout all mines and minerals.

First reading given on the 26th day of July, 2006. (06-511)



Bill Neufeld, Reeve



Carol Gabriel, Executive Assistant

Approved this 2 day of NOVEMBER, 2006.



Minister of Alberta Infrastructure
and Transportation

**APPROVAL SUBJECT TO AN
EASEMENT IN FAVOUR OF
NORTHERN LIGHTS**

Second Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

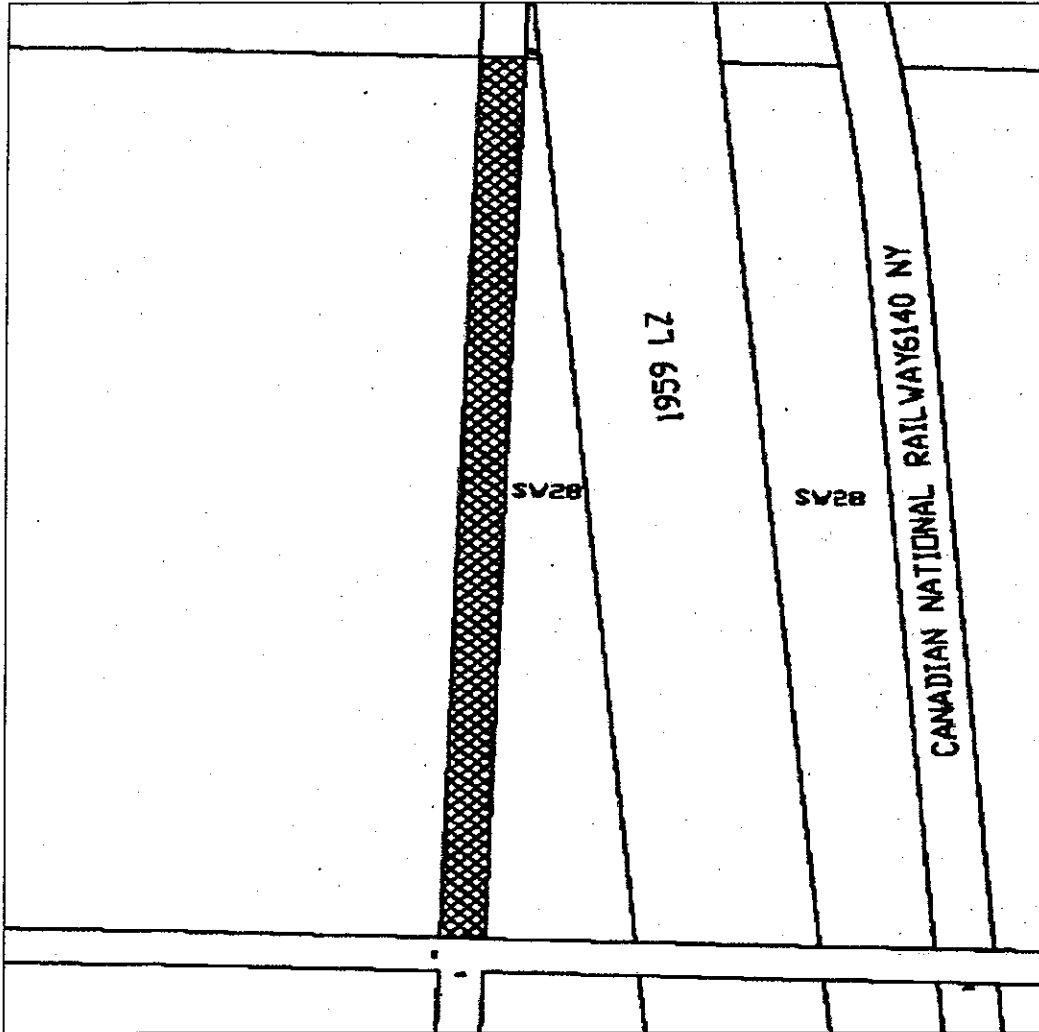
Executive Assistant

BYLAW No. 588/06

SCHEDULE "A"

1. That the land use designation of the following property known as:

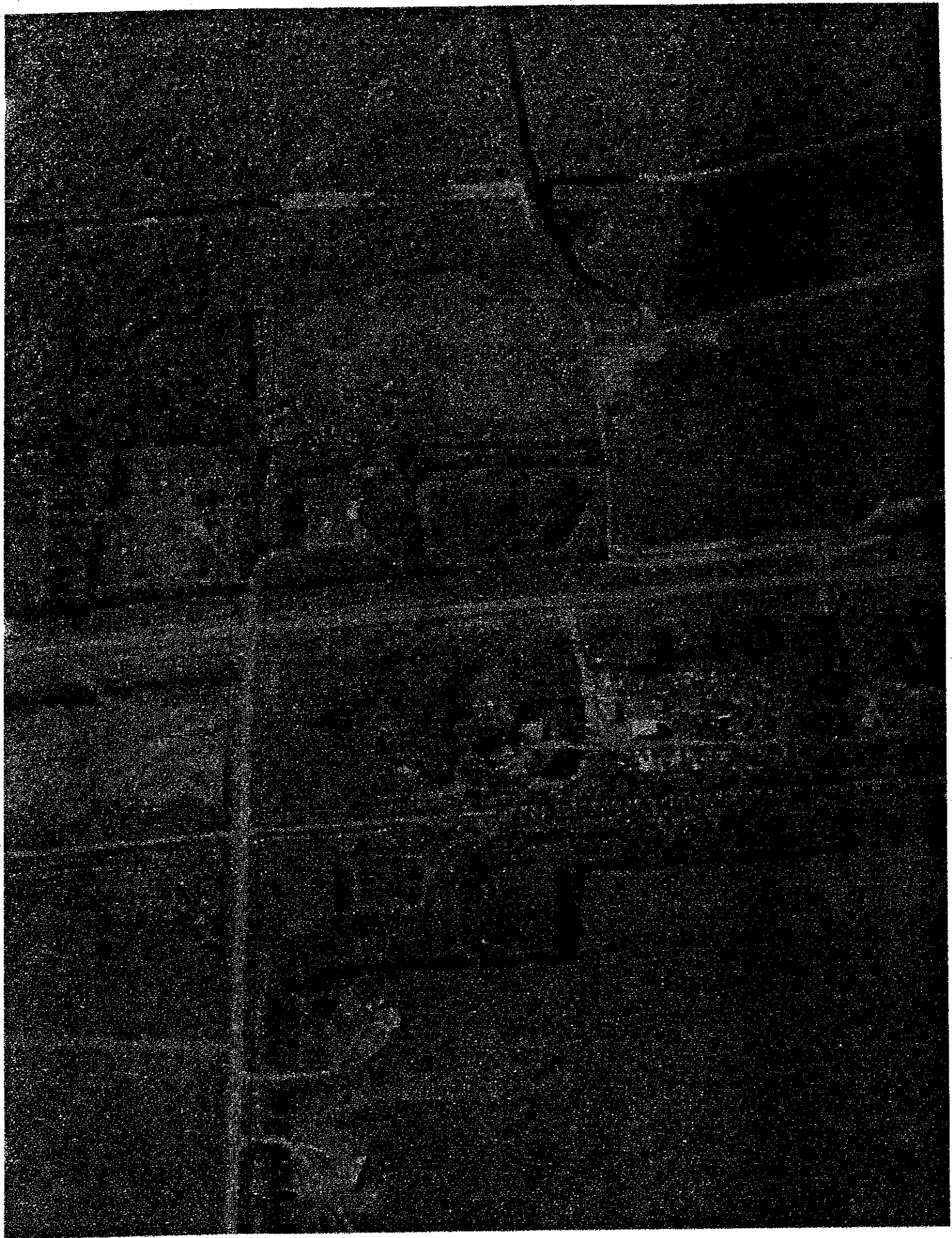
Bylaw 588/05 being a road closure bylaw to close all that portion of road allowance lying on the west boundary of SW 28-110-19-W5.



Bill Neufeld, Reeve

Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2006.



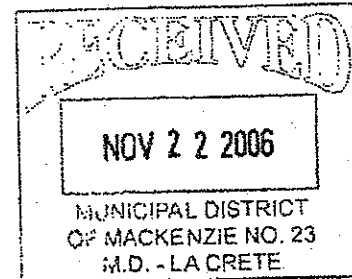


Room 301, Provincial Building
Bag 900-29, 9621 - 96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone 780/624-6280 Fax 780/624-2440

November 17, 2006

Our File: 1535
Your File: Bylaw 588/06

Mr. Paul Driedger
Director of Planning and Emergency Services
Municipal District of Mackenzie No. 23
Box 1690
La Crete, Alberta
T0H 2H0



Dear Mr. Driedger,

**Re: Proposed Closure and Sale of Statutory Road Allowance;
West of Highway 35; Along the West Boundary of SW 28-110-19-W5M;
Municipal District of Mackenzie No. 23**

Thank you for your letter dated November 14, 2006. The department has reviewed this proposal and has the following comments:

1. Highway 35 has been designated a core route of the National Highway system and has a service classification of 1A. This department is protecting Highway 35 as a major two-lane highway for the purposes of roadside development.
2. The land west of this road allowance becomes muskeg and fens before one can reach the next north / south statutory road allowance.
3. Alberta Infrastructure and Transportation understands that the municipal district anticipates, in the long term, that the lands between the Town of High Level to the south and the High Level Airport to the north will eventually fill in with either residential developments, commercial / industrial developments or a mixture of the two.

Please note that sound transportation planning provides for an interconnected local road system to provide legal and physical access to the adjacent lands and to provide connectivity between rural subdivisions without forcing school busses and municipal road maintenance equipment to use the provincial highway. Such a system of roads allows children the opportunity to ride bicycles and walk to neighbors and friends without forcing them to walk or ride beside high speed, large vehicles on the highway. This right-of-way is a viable and existing means of satisfying the need for an internal connector road given the municipality anticipates that lands adjacent to and north of this right-of-way are likely to be redeveloped at some point in the future.

.../2

Also note that it is desirable in most instances to create a single four-legged intersection rather than multiple three legged intersections. Doing so increases traffic safety by reducing driver workload through creation of fewer traffic decision points and smoother traffic flows with fewer vehicle weaving movements. Until the ongoing service road issues with the subdivision project to the immediate south of this right-of-way have been resolved, it is uncertain as to where the long-term local road intersection onto township road 1104 will from the south. As the access road south of township road 1104 should align with the eventual connector road to the north, the resolution of one access road location hinges the potential land uses both to the north and south of the township road and on where a meeting of the north and south alignments is achievable, given topography and existing developments.

Alberta Infrastructure and Transportation asks that you hold this proposal in abeyance until the municipal district has resolved the issue of the access north and south of township road 1104 and, ideally, acquired the necessary replacement right-of-way on an alignment that the municipality would be prepared to construct if necessary in the future and that will accommodate all the types of land uses the municipality is prepared to permit in the future.

Please call me at (780) 624-6280 if you have any questions or wish to meet to discuss this matter further.

Yours truly,

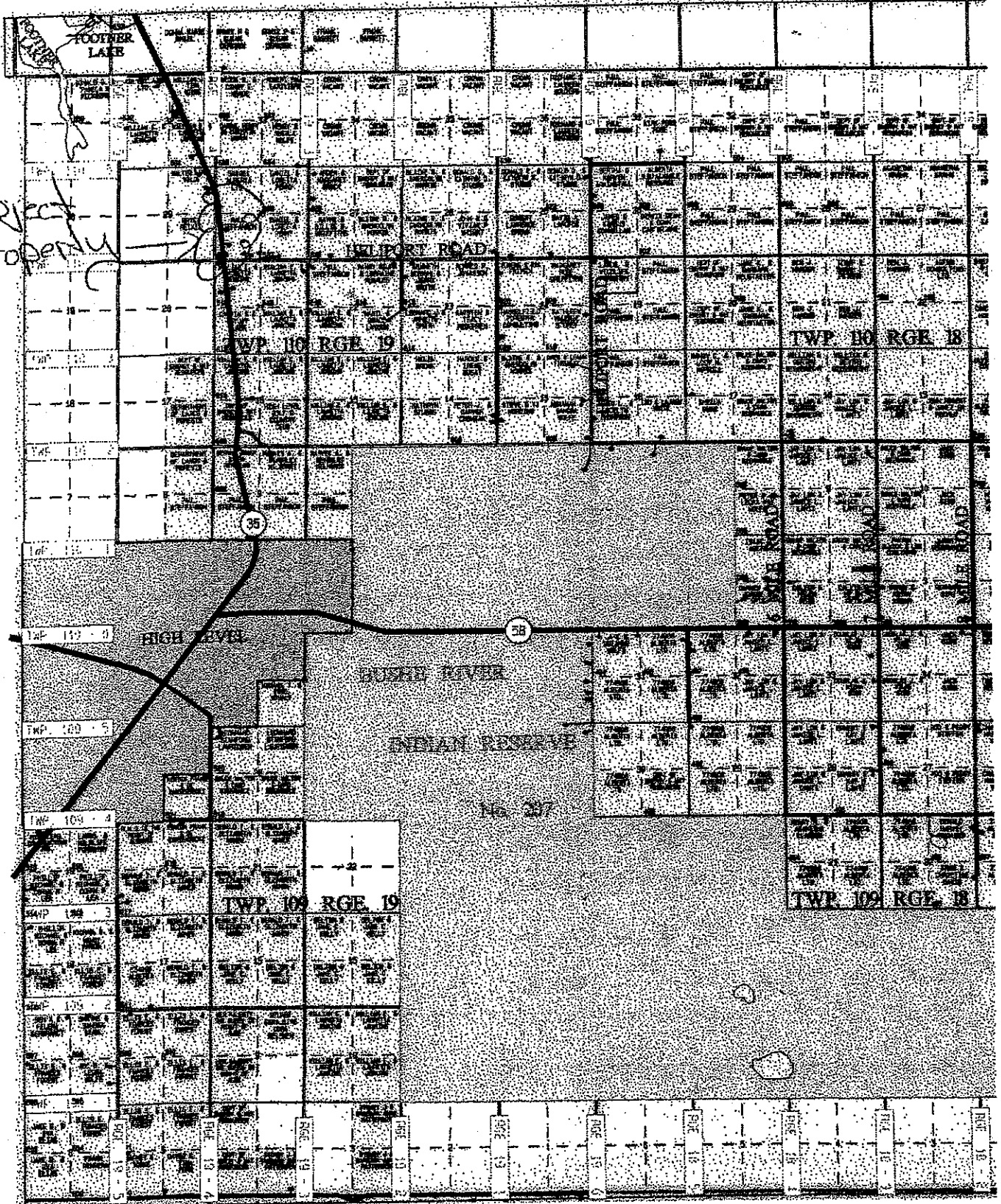


Robert Lindsay
Development and Planning Technologist

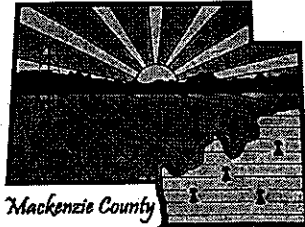
/RJL

cc: Rommel Directo, Alberta Infrastructure and Transportation, High Level
Jamshid Yazdani, Alberta Infrastructure and Transportation, Peace River
William Gish, Alberta Infrastructure and Transportation, Peace River
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton

HIGH LEVEL / BUSHE RIVE



Subject Property



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Veterinary Advisory Committee
Title:	Frontier Veterinary Services

BACKGROUND / PROPOSAL:

Frontier Veterinary Service is currently requesting an increase in funding. The level of funding for the current agreement is as follows:

2004 - \$76,000
 2005 - ~~\$66,500~~ 67,000
 2006 - ~~\$57,000~~ 58,000
 2007 - ~~\$47,500~~ 49,000
 2008 - \$38,000

This level of funding is contingent on Frontier Veterinary Service employing a second Veterinarian, if not the funding is \$38,000 per year.

A copy of the previous agreement and letter from the Frontier Veterinary Service are attached.

OPTIONS & BENEFITS:

Frontier Vet Service is requesting the agreement be amended and begin at the 2005 rate of ~~\$66,500~~ 67,000

COSTS & SOURCE OF FUNDING:

\$~~66,500~~ to be funded from the 2007 Budget.
 67,000

Author: G. Smith

Review Date: January 3, 2007

For
 CAO *JD*

RECOMMENDED ACTION:

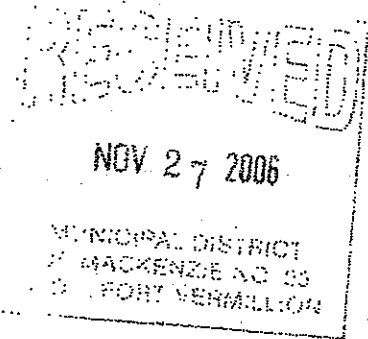
As per motion 06-014 of the December 9, 2006 Veterinary Advisory Committee meeting. The Veterinary Advisory Committee recommends that Council amend the existing agreement with Frontier Veterinary Service for one year to help offset the cost of hiring a second veterinarian and revert back to year two of the agreement at a cost of ^{67,000} ~~\$66,500~~. This agreement is to include current financial statements from Frontier Veterinary Service for 2005, 2006 and 2007, as well as an increased level of service to ratepayers (ie; more farm calls, telephone advice, etc.).



FRONTIER VETERINARY SERVICE LTD.

P.O. BOX 670
FORT VERMILION, ALBERTA T0H 1N0
(780) 927-4500

2006 11 27



Veterinary Advisory Committee and Municipal Council
Municipal District of MacKenzie No. 23
Fort Vermilion, AB T0H 1N0

To Whom It May Concern:

Frontier Vet. Service Ltd is pleased to announce that an associate veterinarian has been hired. Dr. Sivakumaran Sivapragasam will be starting December 1, 2006.

This letter is to inform you that the conditional portion of the Veterinary Services Grant from MD 23 will again be required. The conditional amount budgeted for 2007 is 49,000.00 due to a sliding scale reduction. However, because of a lack of qualified applicants, the conditional portion of this grant was only used in 2004 and the region has been without a second veterinarian from 2005 until now. I would like to propose bringing the conditional funding up to the level of the 2005-year which would make the 2007 funding 67,000.00 and 58,000.00 for 2008, assuming the veterinarian is retained. This agreement ends or will need to be renewed December 31, 2008.

As you are aware, it is difficult to attract professionals to the north. I am anticipating expenses of 7000-8000.00 or more monthly in wages and other benefits to retain this employee. Experience shows that it is unlikely that a starting veterinarian will increase revenue sufficiently to cover these expenses. However, the addition is necessary to relieve your current veterinarian who has been on call 24/7 for the last two years.

As expenses to the municipality have been under budget for the last two years, both for the Veterinary Services Grant and VSI Services, I believe it is reasonable to ask for this assistance. The intention of the Veterinary Services Grant is to ensure and make viable full time veterinary presence in the region. Retaining a second veterinarian will assist this goal and be a benefit to the municipality.

Your time and consideration is appreciated.

Dr Wendy R. Quist

**MEMORANDUM OF AGREEMENT made this
day of *August 12* A.D., 2003.**

Between: The Municipal District of Mackenzie No. 23
(hereinafter referred to as the "Municipality")

Of The First Part

- And -

**Frontier Veterinary Service
Box 670
Fort Vermillion, Alberta
T0H 1N0
(hereinafter referred to as the "Veterinarian")**

Of The Second Part

WHEREAS the Municipality wishes to enter into an Agreement with the Veterinarian for the services hereinafter described.

AND WHEREAS the Veterinarian has agreed to provide such services and has the necessary resources and expertise required by the Municipality.

NOW THEREFORE, the parties to this Agreement in consideration of the mutual terms, covenants and conditions set out herein agree as follows:

I. DEFINITIONS:

A. "Chief Administrative Officer" refers to the Chief Administrative Officer of the Municipal District of Mackenzie No. 23.

B. "Veterinarian" refers to Frontier Veterinary Service Limited and more specifically to Dr. W. Quist of Frontier Veterinary Service Limited or to any other Veterinarian in practice with Dr. W. Quist.

II. TERMS OF REFERENCE:

A. THE VETERINARIAN SHALL:

1. Be responsible for the practice of Veterinary Medicine from the Veterinary Clinic at Fort Vermilion for a period commencing January 1, 2004 through to December 31, 2008. These services shall be provided to the geographic area defined as the Municipal District of Mackenzie No. 23. The Veterinarian also agrees to participate in extension courses within her practice area at the request of the Municipality.
2. At all times remain an independent Veterinarian and shall not be an employee of the Crown in the Right of Alberta or the Municipality for any purpose whatsoever.
3. Indemnify and save harmless the Municipality, its employees and agents from all claims, demands, actions and costs, whatsoever, that may arise directly or indirectly out of any act or omission of the Veterinarian, her employees or agents, in performance by the Veterinarian of this agreement.
4. Without limiting her obligations or liabilities herein, at her own expense provide and maintain insurance in a form acceptable to the Municipality for the practice of Veterinary Medicine in the Province of Alberta.
5. Be responsible for the deduction of, and payments of, any payment owing to any level of government agency by or on behalf of her employees, including, if applicable, holiday pay, sick time allowance, unemployment insurance, workers compensation, Canada Pension Plan, Income Tax Deductions, Health Care Insurance premiums, liability insurance or group life insurance, and the Municipality shall have no responsibility for the deduction of the same, on behalf of the Veterinarian.
6. The Veterinarian agrees that the terms and conditions of this Agreement shall be binding upon the Veterinarian, her partners and staff.

7. The Municipality and the Veterinarian may by reciprocal correspondence agree to add to, delete, vary or amend any provision of this Agreement. The Municipality may give directives in writing ancillary to this Agreement, and any changes that are mutually agreed upon by the Municipality and the Veterinarian shall be included in and form part of this agreement.
8. Permit an inspection by any person or persons authorized by the Municipality and shall provide the proper or necessary assistance, at all reasonable times, to enter into and upon any part or parts of any lands occupied by the Veterinarian in the performance of her services on the project. The Veterinarian shall by all means in her power, aid and facilitate the inspector or any other authorized person in making such entry for inspection.
9. The Veterinarian shall not make any financial assignment of this Agreement or any part thereof without first having obtained the approval, in writing, of the Municipality.
10. The Veterinarian shall not sublet, subcontract, or transfer this Agreement or any part thereof to another party, without first having obtained the approval, in writing, of the Municipality.
11. The Veterinarian shall comply with the provision of:
 - 11.1 Any Act of the Legislature of the Province of Alberta and of the Parliament of Canada now or enacted hereafter; and,
 - 11.2 Any regulations in force from time to time under any of the Acts referred to in Clause 11.1; and,
 - 11.3 Any bylaw or resolution of any Municipal Government in the Province that expressly or by implication applies to the Veterinarian in respect to this Agreement.
12. Meet as required with the Veterinary Advisory Committee of the Municipal District of Mackenzie No. 23.

B. THE MUNICIPALITY SHALL:

1. Conditional upon the hiring of a second veterinarian to practice at Frontier Veterinary Service Limited in Fort Vermillion, pay to the Veterinarian a subsidy not to exceed SEVENTY SIX THOUSAND DOLLARS (\$76,000) in the first 1-year period subject to a NINE THOUSAND DOLLARS (\$9,000) reduction per annum over the subsequent four consecutive years, excepting the final 1-year period, which will be reduced to a subsidy not to exceed THIRTY EIGHT THOUSAND DOLLARS (\$38,000). The annual subsidy as stated above is inclusive of all expenses and disbursements over the Contract period in proportional payments per quarter payable on January 1, April 1, July 1 and October 1, and will be prorated to the Veterinarian in accordance with the time for which the second veterinarian is receiving a salary from Frontier Veterinarian Service Limited in Fort Vermillion.
2. In the absence of a second veterinarian receiving a salary from the Veterinarian, pay to the Veterinarian a subsidy not to exceed THIRTY EIGHT THOUSAND DOLLARS PER ANNUM (\$38,000.00) inclusive of all expenses and disbursements over the Contract period in proportional payments of NINETY FIVE HUNDRED per quarter payable on January 1, April 1, July 1 and October 1.
3. Transfer ownership of all veterinary equipment currently owned by the Municipality to the Veterinarian at no cost to the Veterinarian. The Veterinarian shall hereafter assume all costs associated with purchasing and maintaining equipment necessary for her practice.

III. THE VETERINARIAN SHALL:

- A. Purchase the existing housing unit presently being made available by the Municipality. The purchase price of the existing housing unit is \$1.00 (one dollar) and it shall be purchased within 2 weeks of the execution of this contract to provide veterinarian services for a 5-year period commencing January 1, 2004. When the Veterinarian purchases the existing housing unit the Municipality shall within 30 days provide a transfer of title or bill of sale to the housing unit to the Veterinarian and the Veterinarian.

shall thereafter be responsible for all costs related to the housing unit including but not limited to utilities, maintenance costs, and taxes.

B. Provide to the Municipality annual financial statements approved in writing by a recognized accountant.

IV. In the event that either party breach any of the mutual promises, terms, covenants and conditions set out hereinbefore, the Agreement may become null and void.

V. In the event that the Agreement is terminated prior to the expiration date, the Veterinarian is entitled to receive payment proportionate to services performed.

IN WITNESS WHEREOF the parties have hereunto affixed their corporate seals attested by the hands of their duly authorized officers, as at the day and year first above written.

B. L. Spurgeon
WITNESS

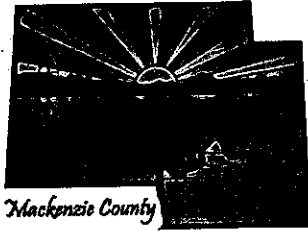
Harvey Prockiw
Harvey Prockiw
(Chief Administrative Officer)

Walt Jones
WITNESS

Bill Neufeld
Bill Neufeld
(Reeve)

[Signature]
WITNESS

[Signature]
Dr. W. Quist
(Veterinarian)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	John Klassen, Manager of Utilities and Facilities
Title:	Vandalism

BACKGROUND / PROPOSAL:

On December 19, 2006 Mackenzie County placed a newly constructed skate shack in the Mackenzie Housing Park in Fort Vermilion. On January 2, 2007 when a staff member stopped at the park for a routine check he noticed a significant amount of damage to the building inside and out. The staff member took pictures and reported this to Mackenzie County's Manager of Facilities who then in turn reported this incident to the local authorities (RCMP) and went to inspect the site as well. Pictures will be available for viewing during this presentation to Council.

OPTIONS & BENEFITS:

Managements question to Council is: who is responsible for the maintenance and monitoring of the Mackenzie Housing Park facilities and property, at times it was suggested that the County was responsible and other times the Rec Board, there has never been a clear definition in the past.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For Discussion

Author: John Klassen

Review Date: _____


 J. Klassen
 CAO

Mackenzie Housing Park

Mackenzie Housing Park is located at 52nd avenue in Fort Vermilion. This playground is operated by the Fort Vermilion Recreation Board and has the following amenities:

- Day use sites equipped Picnic tables and garbage receptacles
- Open green area space
- Park benches
- Parking area
- Composite Children's playground equipment and swings
- Out door skating rink
- Basketball nets
- Fenced park

Recommendations to the Fort Vermilion Recreation Board for upgrades could include:

- Shelter area
- Public washrooms with municipal water
- Proper maintenance of facility
- Lighting at Playground
- Hardened surface at basketball nets
- Signage identifying ownership with guidelines
- Beach volleyball area
- Cut down and shape hill to accommodate for tobogganing

A safety concern exists at the area of the slide hill with the placement of a table and garbage receptacle at the base of the slide / trail area. This is a safety and liability issue.

Service	Tompkins Landing		Buffalo Head		Tourangeau Lake		Madlin Lake		LC Hill Park		Reiland Park		108th St Park		Machesis Lake		Bridge Campground		FV Urban Park		FV Arena Park		D.A. Thomas Park		Mackenzie Housing		Hutch Lake		Zama Park	
	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current	Required	Current
Garbage Bins	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Washrooms	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Fencing																														
Basic Playground Equipment																														
- CSA Compliant																														
Picnic Tables																														
Fire Pits																														
Shelter																														
Dock or Boat Launch																														
Parking Area																														
Not Potable Water Facilities																														
Overnight Camping Stalls																														
Signage																														
Additional Items																														
Green Space Area																														
Walking Trails																														
Look Out Area																														
Seasonal Caretaker																														
Registration Cabin																														
Group Camping Area																														
Firewood Stations																														
Fish Cleaning Stations																														
Recreational Areas																														
Park Benches																														
Lighting																														
Beach Area																														
Trout Pond																														
Cost to Bring to Minimum																														
Standards/CSA Compliance	\$29,925	\$31,500	\$17,550	\$0	\$500	\$500	\$500	\$500	\$7,500	\$45,500	\$11,125	\$29,500	\$10,500	\$25,825	\$34,000	\$20,225	\$46,500													

Notes:
 108th Street becoming a Playground and Urban park
 FV Arena Park becoming a Playground and Urban Park
 Mackenzie Housing Park becoming a Playground and Urban Park
 Hutch Lake becoming a Day Use and Overnight Campground

*Based on Jason Gabriel's Inspection Report

Municipal District of Mackenzie No. 23

Title	Service Levels of Municipal District Campgrounds and Playgrounds	Policy No:	ADM040
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Purpose

To identify classifications and service levels of municipal campgrounds and playgrounds.

Policy Statement

Service will be provided to Municipal District of Mackenzie campgrounds and playgrounds according to their designated classification. Classifications for playgrounds and campgrounds may be combined.

1. Classifications of Campgrounds and Playgrounds

1. Urban Park
2. Day Use Campground
3. Overnight Campground
4. Green Space

Council has determined the classification of existing municipal parks as follows:

Fort Vermillion Urban Park	Playground and Urban Park
La Crete Hill Park	Playground and Urban Park
Reinland Park	Playground and Urban Park
Buffalo Head Tower	Day use Campground
Tompkins Landing	Day use campground
Tourangeau Lake	Day use campground
D.A. Thomas Park	Day use campground
Bridge Campground	Day use and overnight campground
Machesis Lake	Day use and overnight campground
Wadlin Lake	Day use and overnight campground and playground
Zama Park	Urban Park, day use and overnight campground and playground

2. Service Levels

Parks will be upgraded and maintained to provide the minimum level of services as dictated by their classification.

Urban Park

- Good repair and maintenance of property
- Garbage bins
- Picnic area
- Washrooms where required
- Fencing if required

Playground

- Good Repair and maintenance of property
- Playground Equipment that is CSA Compliant
- Basic Equipment is supplied and installed (ex. Swings, sandbox, slides etc.)
- Garbage Bins
- Washrooms where required

Day Use Campground

- Picnic tables
- Fire pits
- Washroom facilities
- Garbage bins
- Shelters (as required)
- Dock or boat launch (as required)
- Parking area

Overnight Campground

- Picnic tables
- Fire pits and firewood
- Washroom facilities
- Shelters (as needed)
- Dock or boat launch (as required)
- Parking area
- Not-potable water facilities (as required according to use)
- Garbage bins
- Camping stalls

Green Space

- Maintenance (grass cutting as required)
- Picnic tables (as required)

Signage

- All rural parks should have proper signage with "Municipal" placed before all classification names. (i.e. Municipal Day Use)
- Green space classifications should read as "Rest Area". (i.e. Municipal Rest Area")

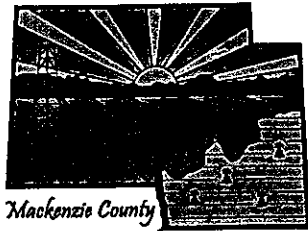
Inspections

- All playground equipment shall be inspected pursuant to the Playground Inspection Policy ADM020.

Operating Authority

- Campgrounds and Playgrounds may be placed under the control of a local recreation board when it is mutually agreed upon by both parties.
- Operating authorities are responsible for maintenance and inspections of facilities pursuant to this and other applicable municipal policies.

	Date	Resolution Number
Approved	January 7, 2003	03-947
Amended	September 30, 2003	03-538
Amended	February 24, 2004	04-101



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: January 9, 2007

Presented By: Joulia Whittleton, Director of Corporate Services

Title: PC for Councilors – ADM031 policy

BACKGROUND / PROPOSAL:

Council discussed ADM031 policy at their December 12, 2006 meeting due to requests from some councilors to purchase their old, outdated computers. The policy was referred to the Finance Committee for a review before the requests for computer purchases can be granted.

OPTIONS & BENEFITS:

The Finance Committee at their December 21, 2006 meeting reviewed ADM031 – PC for Councilors policy. Their recommendation is as follows:

- To remove "*printer and software*" and add "*loaded with required software*" in the purpose heading and section number 4;
- To remove section number 5 as the same information is in the Honorariums and Expenses bylaw;
- To add a new section (would be section 6):

In a situation where the Mackenzie County is undertaking a computer replacement program, as approved by Council through an annual budget process, in order to keep up with the technology, and this program is taking place during the term, each member will be allowed to purchase their old, outdated computers at current fair market value.

Author: Joulia Whittleton

Review Date: _____

for
CAO *AW*

There are three councilors that wish to purchase their old computers:

	Computer Value
Jim Thompson	\$150.00
Walter Sarapuk	\$150.00
Ed Froese	\$150.00

COSTS & SOURCE OF FUNDING:

Revenue will be recorded as "Other Revenue" in Administrative department – capital funding and offset with new computer purchases.

RECOMMENDED ACTION:

Motion 1:

That ADM031 – PC for Councilors policy be amended as presented.

Motion 2:

That Councilors Thompson, Sarapuk and Froese be authorized to purchase their old computers as per Policy ADM031.

Author: Joulia Whittleton

Review Date: _____

for
CAO *dh*

Mackenzie County

Title	PC Purchase for Council Members	Policy No:	ADM 031
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Legislation Reference	Municipal Government Act, Section 5
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Purpose

To provide each Council member during their term of office the use of a personal computer, ~~printer and software~~ **loaded with required software.**

Policy Statement and Guidelines

1. A personal computer (PC) is a "productivity tool" which can be used by the members of Council to carry out their duties in a more efficient and effective manner.
2. This equipment will allow administration to provide information to Council electronically through the use of e-mail.
3. Ratepayers will have another method of contacting a member or members of Council. Conversely, Council will also have another method of contacting the public, administration, committee members or other parties that they may deal with.
4. Each member may be provided with a portable personal computer, ~~printer and software~~ **loaded with required software.** As part of the process, each member of Council may be set up with internet access and e-mail account and will be provided with the necessary training to operate their PC and the software. Council will determine the appropriate amount for the computer purchase during the budget deliberations.

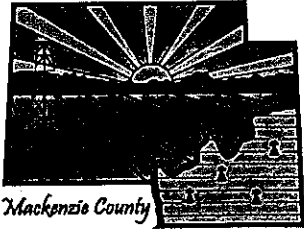
5. Council members will be reimbursed monthly as follows:

Item:	1 st Phone Line	Internet Connection on 1 st Phone Line supplied by Councillor	2 nd Phone Line	Internet Connection on 2 nd Phone Line	Personal Computer	Fax
Councillor reimbursement when MD provides service	N/A	N/A	N/A	N/A	N/A	N/A
Councillor reimbursement when Councillor provides service	N/A	On-time connection cost plus \$30 /month	\$20	\$30	\$50	\$20

6. Each member will be allowed to purchase their PC at the end of the term at current fair market value.

7. In a situation where the Mackenzie County is undertaking a computer replacement program, as approved by Council through an annual budget process, in order to keep up with the technology, and this program is taking place during the term, each member will be allowed to purchase their old, outdated computers at current fair market value.

	Date	Resolution Number
Approved	February 20, 2001	01-104
Amended	March 5, 2002	02-182
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Municipal Heritage Program

BACKGROUND / PROPOSAL:

Council passed the following motions at the November 29, 2006 meeting:

MOTION 06-919

MOVED by Councillor Newman

That administration proceed with a historic resource survey and apply for funding under the Municipal Heritage program.

CARRIED

MOTION 06-920

MOVED by Councillor Neudorf

That administration send out a request for proposals to all organizations with a heritage interest within the municipality with a closing date of December 22, 2006.

CARRIED


OPTIONS & BENEFITS:

We requested for proposals through the two-week advertisements in the Echo and Northern Pioneer.

We received one proposal. The proposal is from the Fort Vermilion Agricultural Society, Heritage Committee. The Committee proposes to undertake this project at the \$60,000 cost.

Author: Joulia Whittleton

Review Date: Jan. 3, 2007

for
CAO 

COSTS & SOURCE OF FUNDING:

This project is added to our 2007 Capital Budget with \$30,000 provincial grant and \$30,000 funding from operating fund.

RECOMMENDED ACTION:

That the first stage of the Municipal Heritage Program – Surveying be awarded to the Fort Vermilion Agricultural Society, Heritage Committee, subject to provincial funding approval.

Author: Joulia Whittleton Review Date: _____ CAO _____

CONFIDENTIAL

CONFIDENTIAL

**Municipal Heritage Partnership Program
Survey Proposal**

**Submitted by the
Heritage Committee -
Fort Vermilion Agricultural Society**

**To
The Municipal District of Mackenzie No. 23**

December 21,2006

Municipal Heritage Partnership Program Survey Project Proposal to the Municipal District of Mackenzie No.23

**Submitted by
Heritage Committee - Fort Vermilion Agricultural Society
December 21, 2006**

Organization Information

The Fort Vermilion Agricultural Society was formed in 1978. It is administered under The Agricultural Societies Act and governed by twelve Directors including four Executive. According to the Bylaws, one of its objects is "to improve the quality of life in the agricultural community". This includes the sponsorship or support of cultural events and projects including research and heritage initiatives. It also seeks to develop leadership through the encouragement of training opportunities for youth, volunteers and its members. The Society engages itself in the rural community and acts alongside others in prioritizing community goals.

Through the work of the Heritage Committee, the Society "strives to protect, to retain and to promote the cultural and natural heritage and the historical records of the area". Furthermore, "by organizing and executing other projects and activities that support this general purpose", the Society is developing documentary and human resources of benefit to the entire district. The Society is called upon often to assist with research projects, to provide information to consultants, to students and to the staff of groups and agencies.

The Heritage Committee's experience includes, but is not limited to the survey of a number of cultural and natural heritage resources, the restoration of heritage buildings, the acquisition, description and numbering of historical records, photographs and audio/visual tapes, the research and documentation of findings from textual records and the interviewing of local citizens and former residents. There is now a significant Archives in the Municipal District of Mackenzie. It is part of the Fort Vermilion Heritage Centre which is located at the Community & Cultural Complex in Fort Vermilion. While many records are not at present publicly accessible, the collections do contain considerable background information relating to the District's heritage resources.

The Society through its Heritage Committee has produced publications, exhibits and a comprehensive Web page, promoting the heritage of the District. This has involved research, writing, photography, creative computer work and networking with others. Contributions have been made to many research projects and special events (The Fort Vermilion & District Bicentennial (1986-1988) The Mackenzie Highway 50th (1998) and in 2005, Alberta's 100th). The Committee has helped guide and train student staff using heritage projects. Workers have come from most communities in this district. We provide educational tours for schools, other museum staff, tourists, writers, government workers and groups interested in the region's heritage resources.

Project Director Biography

Marilee Cranna Toews as a primary associate of the Fort Vermilion Agricultural Society is dedicated to the survey of heritage resources in the Municipal District of Mackenzie. Marilee has a Bachelor of Arts and a Bachelor of Science (Advanced) from the University of Saskatchewan. Over the past twenty years, she has taken courses relating to museum and archives development from the Alberta Museums Association and the Archives Society of Alberta. These include "Care of Photographs", "Rules for Archival Description", "Grants/Grant writing", "Collections Management and Registration". As Community Resource Worker for Family & Community Support Services (1986-1990), Marilee obtained leadership and administrative training.

Since 1981, Marilee has been involved in preserving the heritage of this region. She began as Secretary for the former Fort Vermilion Historical Society and oversaw its eventual amalgamation with the Fort Vermilion Agricultural Society as the Heritage Committee. She chaired the Fort Vermilion & District Bicentennial Book Project working with several volunteers to document the history of many people connected to Fort Vermilion's history. Through the Community Tourism Action Program, Marilee initiated and coordinated the construction of the Museum & Archives, and restoration work on the Visitor Log and Clarke houses. She has done significant research related to the Old Bay House. As Heritage Committee Chair and later as the Coordinator for the Fort Vermilion Heritage Centre, Marilee raised funds through a variety of grants for ongoing operations and capital projects. She has also written grant applications for the Agricultural Society, Recreation Board and Friends of the Old Bay House Society. With clerical assistance, Marilee obtained Charitable Organization status for the Friends of the Old Bay House Society and was very involved in the achieving of Provincial designation for the 'Old Bay House'. She has dedicated herself to working with students, other staff and volunteers to preserve and promote the heritage of this District.

From 1969 to 1973, Marilee coordinated the inventory and documentation of over 100 natural areas in Saskatchewan under the International Biological Program - Conservation Terrestrial. She worked at the University of Saskatchewan and during the summer contributed to the surveys of candidate natural areas. She later was contracted to create an audio-visual program for the Saskatchewan Department of Environment. It was used in the parks system and for school presentations. She wrote a guide to accompany the program which was called "Saskatchewan Landscapes - The Prairie and Beyond".

Upon moving to northern Alberta, Marilee chaired the local Wood Bison Hearings. She has participated as a public advisory member to TOLKO and Footner Forest Products, the Caribou Mountain Special Places and Management Plan committees. Participation in the annual Federation of Alberta Naturalists bird count, membership with the Hungry Bend Sandhills Wilderness Society and living on a wilderness farm have provided significant exposure to the natural heritage of the District. Marilee's extensive participation has allowed her to meet many people who are well informed and interested in helping with heritage initiatives.

The Fort Vermilion Agricultural Society supports the decision of the Municipal District of Mackenzie Council to participate in the Municipal Heritage Partnership Program. The Society through its Heritage Committee can make a positive contribution to this initiative. We have the interest, the experience and many resources at hand.

The following outline indicates the methods, timelines, documentation, cost of services, references and evaluation criteria that the Heritage Committee proposes for an effective and thorough completion of the project.

Survey Description

The Heritage Committee proposes to do a comprehensive survey of heritage resources in the Municipal District of Mackenzie. The objective is to identify, research, document and evaluate the condition of the known cultural and natural heritage resources of the District. It also intends to seek input from groups and individuals to obtain information on other potential heritage resources. The survey will attempt to include buildings, structures, archaeological sites, cemeteries, burial sites, cultural and natural heritage landscapes and features of interest. The Committee recognizes the sensitivity of certain resources and will employ appropriate methods in dealing with same. The Heritage Committee would approach the project in the following stages:

- I. Research - Gathering information about known heritage resources.
- II. Community Involvement - To familiarize people with the project and to seek information on potential sites, their locations, ownership and significance, we will:
 - A. Advertise - Seek information on sites and contacts.
 - B. Correspond - Send letters to natural and cultural heritage groups
 - C. Organize community meetings throughout the District
 - D. Contact individuals by telephone and/or in person
- III. Survey Methodology - Once the potential resources are identified, legal locations will be obtained and owners contacted regarding permission to survey the site. The survey will be in accordance with the guidelines and forms provided by Alberta Community Development - Heritage Resource Management . This will include measurements, detailing of architectural, historical and natural features of interest A sample form is attached. Photos will be taken using archival film. The developing and labeling of negatives and prints will meet archival standards. Where substantial information exists, references will be noted and relevant appendices will be included in the report. In summary the survey will:
 - A. Identify the resource
 - B. Provide legal land locations where appropriate including site GPS
 - C. Establish contact with owners
 - D. Document the resource through measurements, photography and description using the codes and formats of the Heritage Survey Program.
 - E. Obtain other information (age, use, significance, biographical interest)

IV. Evaluation of Potential Heritage Resources:

- A. Review age and location criteria
- B. Determine origins
- C. Assess condition and note alterations
- D. Rate historical significance (Municipal, Provincial, National, International)
- E. Relate owner interest in preservation of the heritage resource

Note: Resources of future heritage significance will be recorded if notable.

- V. Final Report - The final report will include the size and population of the District surveyed, the total number of sites surveyed, the number of previously documented sites and those lost, a places of interest list, information on partners and volunteers, details on meetings, project sessions, research contacts and a summary of project costs including volunteer time and other donations. The report will also contain completed survey forms for each site and any related attachments. Recommendations will also be noted.

VI. References:

- A. Fran Moore - Spirit of the Peace Museums
- B. John Thurston - Teacher, Rocky Lane School / Forest Education Society
- C. Marcel LeCoure -TOLKO Woodlands Manager

VII. Resources Available

- A. Equipment - Small office photocopier, computers, 35mm cameras, GPS
- B. Services - Internet (land line, not high speed), local Archives
- C. Vehicles - Passenger van and/or truck, Quad
- D. Student Staff pending employment application approvals
- E. Volunteers and other interested colleagues

VIII. Experience

- A. From an organization perspective, our strength is the local knowledge of many people and places integral to the survey. We have over 30 years of experience in heritage initiatives and are frequently used as a resource by managers, consultants and graduate students from outside the District. We have developed an Archives housing information useful to this project and we are best equipped to access the documents and photographs housed there.
- B. The person leading this project on behalf of the Heritage Committee of the Fort Vermilion Agricultural Society is Marilee Cranna Toews. She has a research background in science, natural heritage and history which has been gleaned over a 37 year period. Her goals are to identify, preserve and promote the heritage resources of this District for the long-term education and enjoyment of all people.

Marilee's primary expertise is in natural and cultural heritage with a more recent emphasis on museum and archives development. This includes collections management, research and interpretation of exhibits and heritage resources. The discovery of the Boyer and Fort Vermilion archaeological sites resulted from efforts made by Marilee and her husband, Al who invited the archaeological surveys, established contacts and produced documentation which kick-started some of the searching. The result - Dr. Heinz Pyszczyk discovered two or more fur trade posts. Some one-of-a-kind artifacts were also retrieved for Alberta! Marilee's architectural knowledge is self taught developing from an active interest in buildings and restorations. She understands structural terminology, roof styles and building products sufficiently to be able to handle this project.

IX. Project Cost Estimate

Project Director - 1110 hours @ \$ 30./hour (Note 1)		\$ 33,300.
Project Assistant - 1100 hours @ \$ 15./hour (Note 2)		16,500.
Travel (Note 3)	7,300.	
Office Supplies & Services	700.	
Promotion (Note 4)	1,000.	
Photographic Services (Note 5)	<u>1,200.</u>	<u>10,200.</u>
TOTAL ESTIMATED COST (GST included)		\$ 60,000.

Note 1: Hours include research, travel time, meetings, site surveys, photo processing and final report preparation. This allows an average of 11 hours per site and includes all CPP expenses.

Note 2: Any employment grant assistance would reduce this cost. Employment benefit expenses are included.

Note 3: Travel expenses are based on approved MD rates for meals & kilometres. Some sites may require air or boat access.

Note 4: Project advertising and community meeting expenses

Note 5: The Department provides the archival film.. We are responsible for the costs to have the film developed and labeled according to archive standards.

The fore-mentioned costs are maximums based on an estimated 100 sites. Billing would only reflect actual hours, distance and other costs. Should this proposal be accepted, a monthly statement of expenses would be submitted for reimbursement according to negotiated terms.

X. Timeline

2007

- January - March** Pending proposal acceptance, begin preliminary research.
- April 1** Upon grant approval, begin community meetings and contacts.
- May - September** Site surveys, additional research and writings
- October/November** Photo labeling, preliminary report and progress meeting

2008

- January/February** Complete Report and present to Council
- March 1** Report submitted to Alberta Community Development -
Municipal Heritage Partnership Program

XI. Concluding Remarks

The Heritage Committee looks forward to doing a **complete** project on behalf of the District. Should budget restraints restrict or if grant support from the Province not be approved in full, the Heritage Committee can adjust its timeline and/or number of survey sites and revise the budget to match the available funding



¹Key

[Grid for Key]

²Site Name

[Line for Site Name]

³Site Type

[Grid for Site Type]

⁴LSD ⁵Quarter ⁶Section ⁷Township ⁸Range ⁹W M

[Grid for location coordinates]

¹³Metes and Bounds

¹⁴Address

¹⁵Number

¹⁶Street

¹⁷Avenue

¹⁰Lot

¹⁸Other

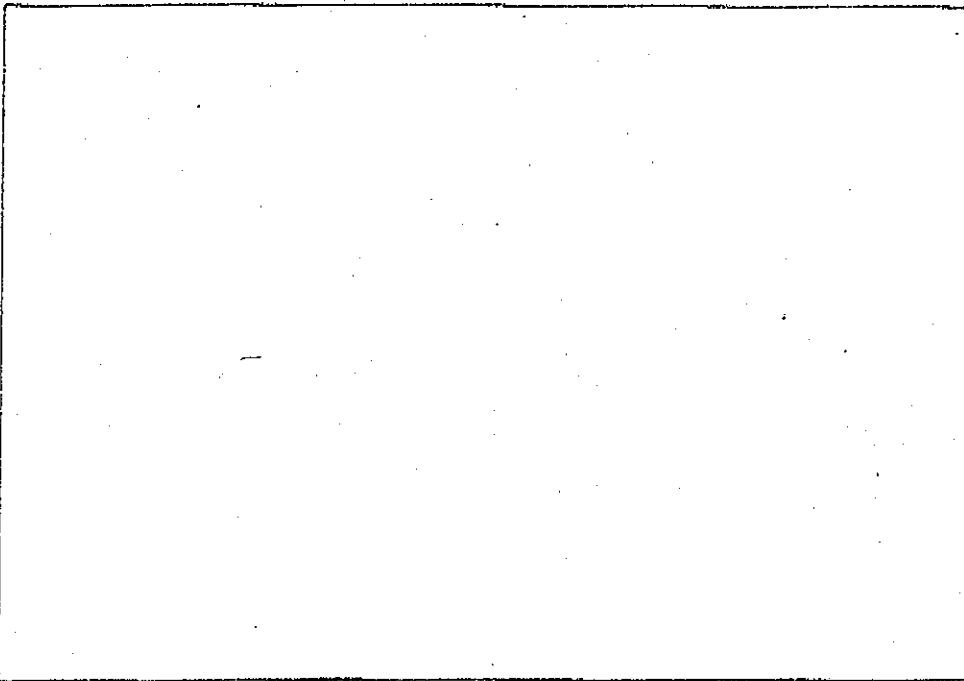
¹¹Block

¹⁹Town

¹²Plan

²⁰County

LOCATION / IDENTIFICATION



²¹Negative/²²Slide Number: Image 1

²³Date of Photo [Grid for date]

²⁴View

²⁵Source

²¹Negative/²²Slide Number: Image 2

²³Date of Photo [Grid for date]

²⁴View

²⁵Source

²¹Negative/²²Slide Number: Image 3

²³Date of Photo [Grid for date]

²⁴View

²⁵Source

²¹Negative/²²Slide Number: Image 4

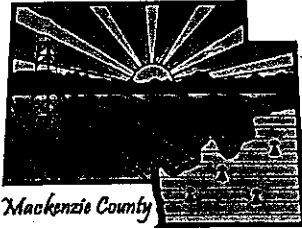
²³Date of Photo [Grid for date]

²⁴View

²⁵Source

Image 1

Image 2



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2007 Fuel and Lubricants Tenders

BACKGROUND / PROPOSAL:

The municipality advertised for the 2007 fuel and lubricants quotations in December, 2006. The 2007 tender closing date was December 15, 2006 @ 4:30 p.m.

OPTIONS & BENEFITS:

The Finance Committee at their December 21, 2006 meeting in Fort Vermilion had opened the submitted tenders. The tender results are as follows:

Bidder	Contact	Bid	Successful Bid
UFA	Owen Payeur (403)258-2250	Declined	
Neufeld Petroleum	Herman 928-3663	\$459,344.64 – fuel; \$9,240.02 – lubricants including GST plus \$290 container levy	
La Crete Co-Op	John R. Braun 928-3098	\$470,929.38 – fuel; \$8,894.46 – lubricants including GST and EHC	

The Finance Committee was presented with the 2006 prices comparison and fuel volume purchases summaries (based on our actual invoices and attached for your information).

Author: Joulia Whittleton Review Date: Jan 3, 2007 For CAO Al

The Finance Committee passed the following motion:

MOTION 064/06 **MOVED** by Bill Neufeld

That a recommendation be taken to Council not to award the 2007 Fuel and Lubricants tenders and for administration to bring other options for the fuel and lubricants purchases to Council.

CARRIED

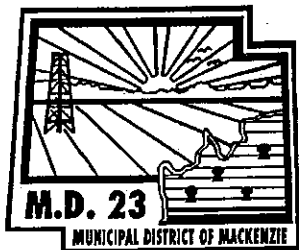
COSTS & SOURCE OF FUNDING:

2007 Operating Budget

RECOMMENDED ACTION:

That 2007 Fuel and Lubricants tenders not be awarded and that Finance Committee review available options with the fuel providers and bring a recommendation to the January 24th, 2007 Operating Committee meeting.

Author: J. Whittleton Review Date: Jan 3, 2009 CAO _____



The Municipal District of Mackenzie

INVITATION TO TENDER

The Municipal District of Mackenzie is currently accepting tenders for the supply of Diesel Fuel, Gasoline and Lubricants.

Sealed tenders, marked, "Municipal District of Mackenzie – Fuel and Lubricants" will be received until **2:00 p.m. on Friday, December 15, 2006** at the Fort Vermilion office located at 4511-46 Avenue.

This contract is from January 1 to December 31, 2007. Conditions of the contract include that:

1. Cardlock facilities must be available in High Level, La Crete and throughout the province,
2. The fuel price in High Level and La Crete will be the same,
3. Bulk deliveries will be provided throughout the service area at no additional charge, and
4. The MD will be notified of all price fluctuations within 5 working days of the price change.
5. The MD will be provided with Envirotanks with key lock system at the Fort Vermilion shop. The supplier will deliver at no additional cost.

Invoices shall be paid within 30 days of receiving the invoice.

Fuel

Description	Units	Quantity	Unit Price	Extended Price
Diesel – clear Bulk Delivery	litres	206,000 x	_____	= _____
Diesel – Clear Cardlock system	litres	175,000 x	_____	= _____
Gasoline Regular unleaded Cardlock system	litres	135,000 x	_____	= _____
Gasoline Regular unleaded Bulk Delivery	litres	70,000 x	_____	= _____
Total Cost of Fuel including GST\$				_____

Points of Delivery for Bulk Fuel - **SW-20-105-14-W5**
Residential Tank

Fort Vermilion MD Shop
Envirotank

Residential tanks holds 2275 liters (500 gallons).

The Fort Vermilion shop has one tank for Diesel Fuel and Gasoline.
The diesel tank holds 9100 litres (2000 gallons) and the gas tank holds 4550 litres (1000 gallons).

Lubricants

Lubricants are to meet or exceed the current suppliers product.

Engine Oil (semi-synthetic, heavy duty)

Descr.	Units	Quantity		Unit Price	Extended Price
Duron XL 0W-30	4 litres	500 L	x	_____	= _____
Supreme 5W-30	4 litres	400L	x	_____	= _____
Duron 15W-40	4 litres	1000 L	x	_____	= _____

**Transmission / Hydraulic Oil
(low temp) + 30° c to - 45 °c**

Descr.	Units	Quantity		Unit Price	Extended Price
Duratran XL	20 litres	500 L	x	_____	= _____
Hydrex MV 22	20 litres	500 L	x	_____	= _____

Total Cost of Lubricants including GST\$ _____
Container Levy \$ _____

The Municipality will consider all presented packages. Decision as to who is selected will depend on what is most beneficial to the Municipality.

For further information please contact Joulia Whittleton or Glenn Peters, at the Fort Vermilion office (780) 927-3718.

Contractor:

Signature

Witness

Company Name

Contact Person

Address

Phone Number

Fax Number

Date

Municipality:

Director of Corporate Services

Witness

Date

MD of Mackenzie
2006 Gasoline Prices

	Neurfield Petroleum			UFA			Imperial Oil			Bateman Petroleum			Shirley's Place		
	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg
January	\$0.9640	\$0.7190	\$0.7766	\$0.7829	\$0.7499	\$0.7729	\$0.8402	\$0.7474	\$0.8130						
February	\$0.9590	\$0.7189	\$0.7856	\$0.7829	\$0.6999	\$0.7409	\$0.8308	\$0.8190	\$0.8262						
March	\$0.9739	\$0.7483	\$0.8282	\$0.8469	\$0.8329	\$0.8399	\$0.9149	\$0.8190	\$0.8384						
April	\$1.0671	\$0.7690	\$0.9172				\$1.0086	\$0.8692	\$0.9176						
May	\$1.0380	\$0.9388	\$0.9612	\$0.8979	\$0.8979	\$0.8979	\$1.0085	\$0.9673	\$0.9745	\$1.0188	\$1.0188	\$1.0188			
June	\$0.9690	\$0.9089	\$0.9299	\$0.9479	\$0.8829	\$0.9154	\$0.9766	\$0.9674	\$0.9719	\$1.0448	\$1.0448	\$1.0598	\$1.0503	\$1.0503	\$1.0503
July	\$1.0931	\$0.9289	\$0.9879	\$1.0369	\$1.0369	\$1.0369	\$1.0265	\$0.9674	\$1.0011	\$1.1428	\$1.1428	\$1.1428			
August	\$1.0981	\$0.8890	\$0.9879							\$1.1428	\$1.1428	\$1.1428			
September	\$1.0560	\$0.7290	\$0.8454	\$0.8639	\$0.8639	\$0.8639				\$1.1258	\$1.1258	\$1.1258			
October	\$0.8911	\$0.7287	\$0.7774	\$0.7749	\$0.7369	\$0.7598				\$0.8588	\$0.8588	\$0.8588			
November															
December															
Averages	\$1.0109	\$0.8079	\$0.8797	\$0.8668	\$0.8377	\$0.8535	\$0.9437	\$0.8795	\$0.9061	\$1.0606	\$1.0556	\$1.0581	\$1.0503	\$1.0503	\$1.0503

MD of Mackenzie
2006 Diesel Prices

	Neufield Petroleum			UFA			Imperial Oil			Bateman Petroleum		
	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg	Month High	Month Low	Month Avg
January	\$0.8736	\$0.7489	\$0.7661	\$0.7899	\$0.7899	\$0.7899	\$0.8400	\$0.7970	\$0.8270			
February	\$0.8096	\$0.7189	\$0.7515	\$0.7469	\$0.7469	\$0.7469	\$0.8110	\$0.7779	\$0.7936			
March	\$0.8531	\$0.7590	\$0.7770				\$0.7870	\$0.7869	\$0.7870			
April	\$0.9016	\$0.7590	\$0.8303				\$0.8482	\$0.8110	\$0.8367			
May	\$0.9124	\$0.8286	\$0.8447				\$0.9825	\$0.8309	\$0.8639			
June	\$0.8692	\$0.8289	\$0.8620				\$0.8902	\$0.8680	\$0.8855	\$0.9848	\$0.9848	\$0.9848
July	\$0.9834	\$0.8689	\$0.8980				\$0.9340	\$0.8678	\$0.9026	\$0.9858	\$0.9858	\$0.9858
August	\$1.0284	\$0.8785	\$0.9258							\$1.0708	\$1.0708	\$1.0708
September	\$0.9625	\$0.7789	\$0.8492							\$1.0708	\$1.0708	\$1.0708
October	\$0.8409	\$0.7290	\$0.7636							\$0.8488	\$0.8488	\$0.8488
November												
December												
Averages	\$0.9035	\$0.7899	\$0.8268	\$0.7684	\$0.7684	\$0.7684	\$0.8704	\$0.8199	\$0.8423	\$0.9922	\$0.9922	\$0.9922

MD of Mackenzie
2006 Fuel usage

	Gasoline						Diesel			Gas		Gas TTL	Diesel TTL
	Neufeld	UFA	Imperial Oil	Bateman	Shirley's	Neufeld	UFA	Imperial Oil	Bateman	Gas			
January	14,128	441	1,158			28,651	41	877			15,726	29,569	
February	13,838	172	992			19,347	40	533			15,002	19,921	
March	12,710	108	1,606			17,194		354			14,424	17,548	
April	10,059		1,877			18,819		1,113			11,936	19,932	
May	17,074	66	2,622	53		21,010		1,398			19,815	22,408	
June	20,249	162	1,253	215	53	29,164		570	18		21,932	29,752	
July	17,843	29	1,025	148		26,810		628	63		19,045	27,501	
August	15,878			1,323		26,156			246		17,202	26,402	
September	12,383	625		488		21,092	76		203		13,496	21,371	
October	13,972	680		956		23,340			104		15,608	23,444	
November													
December													
Total	148,136	2,282	10,533	3,183	53	231,582	157	5,474	634	164,187	237,847		

MD of Mackenize

Neufeld Petroleum (2006 Tender awarded)

	Fort Vermilion Yard		Cardlock		Rocky Lane	Peter Driedger Grader	Genset @ Old WTP	Gas TTL	Diesel TTL
	Gasoline	Diesel	Gasoline	Diesel					
January	5,248	16,982	8,880	9,216		2,270	182	14,128	28,651
February	3,744	7,708	10,094	9,709		1,930		13,838	19,347
March	4,171	10,250	8,539	6,466			478	12,710	17,194
April	400	11,482	9,658	7,183			154	10,059	18,819
May	5,534	12,686	11,540	8,323				17,074	21,010
June	6,580	16,710	13,669	10,282		2,172		20,249	29,164
July	5,414	15,712	12,429	8,888		2,210		17,843	26,810
August	5,115	15,536	10,763	8,444		2,175		15,878	26,156
September	3,895	14,252	8,488	6,840				12,383	21,092
October	3,864	11,786	10,108	9,329		2,225		13,972	23,340
November									
December									
Total	43,965	133,105	104,170	84,680	-	12,982	815	148,136	231,582



Box 757
LaCrete, Alberta
T0H-2H0
Phone (780) 928-3663
Fax (780) 928-3299

Neufeld Petroleum & Propane Ltd.

January 9, 2007

MD # 23

Re,
"Fuel & Lubricants Tender"

To Whom It May Concern:

I have been made aware that there are some concerns on your process of bid tendering for fuels and lubricants. When talking to some M.D. counselors they encouraged me to put together a proposal on what I think would be a better system for both the fuel dealers as well as the MD.

1. The usual way fuel prices are tendered, is based on plus or minus "Edmonton rack price". With the volatility in the fuel market over the last few years, this is the only way you could check for yourself at any time to see if the fuel dealer is charging you the quoted price. The Edmonton Rack Price is free listing on the Internet and ~~usually only changes once per week.~~ Daily
2. The Tender should require a specific price as per each individual trading area with card locks, i.e. La Crete, High Level, Rainbow Lake, Zama. This way the M.D. can take advantage of competitiveness in specific areas of the M.D., also more Dealers have an opportunity to bid and the end result is a lower fuel price to the M.D.
3. We supplied the M.D. with an Envro tank in Fort Vermilion in the middle of 2005 with a capital cost of \$37,000.00. This was done with the understanding that other Fuel Dealers would have to do the same if they were awarded with the fuel contract. When we figure the volume of liters per year that has been delivered, this works out to 2 to 3 cents per liter on depreciation and interest alone.

.....

January 9, 2007

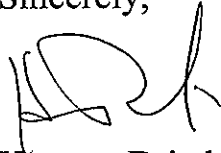
Page 2

4. Our Fuel and Gas Volumes for the M.D. per location for 2006 are as follows:

- La Crete Cardlock
Gas - 78,000 liters
Diesel - 85,000 liters
- High Level Cardlock
Gas – 33,000 liters
Diesel – 6000 liters
- Delivered
Gas – 50,000 liters
Diesel – 158,000 liters
- Zama, Rainbow Lake ??

In conclusion I want to say thank-you for your business in 2006 and we look forward to opportunity of serving you in the future.

Sincerely,



Herman Driedger
Manager

All Peace Petroleum Ltd.

15525-100 St.

Grande Prairie AB T8V-2Z8

Ph# 780-539-3533 Fax# 532-1139

January 5, 2007

To: Neufeld Petroleum
Attention: Abe
Re: Tank pricing.

We are pleased to quote the following:

15,000 litre two compartment double walled enviro tank.

- Heavy duty skid with corner bumper posts.
- Ladder access.
- Extended skid with grating.
- Submersible pumps with internal supports.
- Fill Rite meters.
- Anti-syphon devices.
- Spin on filters.
- Arctic hoses and automatic shut off nozzles.
- Key switches to turn on pumps.
- Vents as per ULC.
- Wired with 50 feet of cord.

Price ---- \$34,950.00

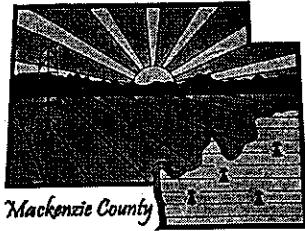
F.O.B. Grande Prairie

Freight from Grande Prairie to Lacrete would be an additional \$1,600.00 plus cost of offloading tank of about \$250.00 .

All applicable taxes are extra.

Please call with any questions or concerns.

Sincerely,
Michael Brochu



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Emergency Management Alberta Disaster Social Services Planning Course

BACKGROUND / PROPOSAL:

A one day disaster social services planning course is being hosted by the MD of Fairview on Thursday, January 25th. See attached details.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

Travel costs.

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton

Review Date: January 3, 2007

for
CAO *[Signature]*

Carol Gabriel

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Thursday, December 21, 2006 3:25 PM
To: undisclosed-recipients:
Subject: DSS course - January 2007 in Fairview
Attachments: DSS course - Fairview Jan-2007.doc; Course Info Sheet - DSS Planning.doc

Please be advised that the MD of Fairview is hosting a 1-day DSS planning course on Thursday, January 25. The training is being provided by EMA. The course will be at the Fairview Legion Hall and will run from 9 am to 4 pm. There is no charge for this course, however, participants are required to pre-register.

See details in attached poster.

Brice Daly

EMA District Officer NW (Northwestern) AB
Office: (780) 538-5295 Long distance call, dial 310-0000, then office number
Cell: (780) 876-2930
Fax: (780) 833-4326
http://www.municipalaffairs.gov.ab.ca/ema_index.htm

invite ← *FCSS*
LCSS



Emergency Management Alberta
is pleased to offer a (1-day)

Disaster Social Services Planning Course

Date: January 25, 2007
Host Municipality: The MD of Fairview #136
Location: Fairview Legion Hall (10315-110 Street)
Time: 9:00 am to 4:00 pm (lunch will be provided)
Cost: no charge
Facilitator: EMA - Training Department

This course provides participants with the knowledge, skills, and tools to develop and activate the disaster social services response plan for their community. By the end of this course, participants will have an understanding of Alberta's emergency management framework, how Disaster Social Services fits within that framework, problems & situations likely to be encountered when a large number of people have been displaced from their homes, and the process for developing & activating the Disaster Social Services Response Plan, which is a specialized component of the Municipal Emergency Plan.

For more information regarding this course or any other emergency management course, please contact:

Brice Daly
District Officer
780-538-5295
brice.daly@gov.ab.ca

Seats are limited and will be booked on a first-come, first-serve basis.

Please register by January 19 by contacting the MD office at:
(780) 835-4903
robert@mdfairview.ab.ca

DISASTER SOCIAL SERVICES PLANNING COURSE INFORMATION SHEET

In a large-scale disaster, the volume, urgency, and intensity of human needs and the degree of social disorganization are such that regular community resources are unable to cope. The situation requires the activation of the community's Disaster Social Services Response Plan to meet the urgent physical and personal needs until regular social services or special recovery programs are in operation. The community's Disaster Social Services Response Plan is a specialized component of the Municipal Emergency Plan.

The intent of this Disaster Social Services Planning Course is to provide participants with the knowledge, skills, and tools required to develop and activate the Disaster Social Services Response Plan for their Community.

COURSE OBJECTIVE

This course provides an opportunity for people who would work together in a disaster situation to learn and practice together. At the end of the course, participants will have an understanding of:

1. Alberta's emergency management framework and how Disaster Social Services fits within that framework,
2. Problems and situations likely to be encountered in a disaster situation where a large number of people have been displaced from their homes,
3. The process for developing a Disaster Social Services Response Plan, which is a specialized component of the Municipal Emergency Plan,
4. How the Disaster Social Services Response Plan is activated.

EVALUATION

Participants will have an opportunity to assess their success in the light of the criteria presented to them, and the feedback they receive from the course trainer(s), Emergency Management Alberta (EMA) staff, and peers.

TRAINING METHOD

A variety of instructional methods will be incorporated (e.g. content presentations, class discussion) to achieve the desired learning outcomes. As well, an exercise will be included to provide participants with an opportunity to practice and apply their skills and knowledge.

TARGET AUDIENCE

This course is intended for individuals who have a key role in the Disaster Social Services Response Plan. This could include representatives from:

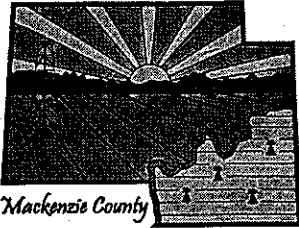
- Social services agencies (e.g. Family & Community Support Services/Community Services, Alberta Human Resources & Employment)
- The municipality (e.g. Director of Disaster Services, Deputy Director of Disaster Services, elected officials, Emergency Public Information Manager or designate, emergency services personnel such as Fire and Police)
- Health representatives (e.g. Public Health, Community Mental Health Services)
- Representatives from local organizations and groups (e.g. Police Victim Services, clergy)
- Non-government agencies (e.g. Canadian Red Cross Society, Salvation Army, St. John Ambulance)

COURSE PRE-REQUISITE

None. However, it is **strongly recommended** that those with key Disaster Social Services roles complete the Basic Emergency Preparedness Course. A self-study version of the Basic Emergency Preparedness Course is available from EMA.

COURSE LENGTH AND LOADING

A minimum of 7 hours (1 day) is required to achieve the learning objectives. A minimum of 20 participants from a cross-section of services and disciplines is recommended.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Emerging Trends in Municipal Law

BACKGROUND / PROPOSAL:

See attached seminars being held by Brownlee LLP.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

\$100 registration fee and travel costs.

*Ed (Ed)
Peter (Calgary)
one way
travel*

RECOMMENDED ACTION:

For discussion.

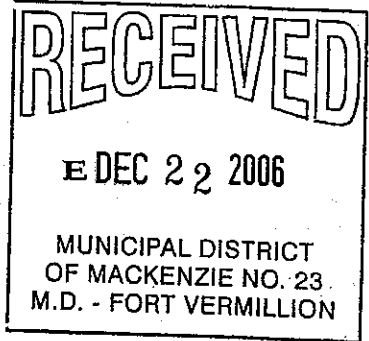
Author: J. Whittleton

Review Date: January 3, 2007

Per
CAO *[Signature]*



B R O W N L L P
Barristers & Solicitors



Emerging Trends in Municipal Law Municipal Growth Strategies



The Latest Issues
Impacting Municipalities

Edmonton

February 1 & 2
The Coast Terrace Inn
4440 Gateway Blvd.
Edmonton, Alberta
(780) 437-6010

Calgary

February 15 & 16
Deerfoot Inn & Casino
1000, 11500 - 35 Street SE
Calgary, Alberta
(403) 236-7529

You gave us feedback...we listened!

We have received an overwhelming response for more topics and more discussion time. Certainly there are no shortages of important issues to discuss, so, we decided to try this new 2 day format!

Day 1

Full Cost Recovery:

A Municipal Tool Belt for Dealing with Growth

Effective Development Agreements:

The Universal Tool of Planning, Development and Cost Recovery

Capital Cost Recovery in Boom Times:

Offsite Levies, the UDI Case and Beyond

Overhauling Utilities:

Finding "Cash in the Attic" with Full Operating Cost Recovery

Guest Speaker: *Dave Campbell, Utility Rate Analyst, Campbell Ryder*

"Municipal Enforcement: Special Cases"

Strategies for effective enforcement in challenging environmental, land use and public safety matters.

Day 2

The New Reality:

Hot Employment and Labour Issues in the Boom Times

"Mainstay of Municipal Revenue"

Keeping your Assessments Correct & Current in a Growth Economy

Guest Speakers: *John Elzinga, County Assessor, Strathcona County*

*Steve White, Exec. Director,
Assessment Services Branch, Alberta Municipal Affairs*

*Chris Uttley, Director, Regulated Standards and Utilities
Assessment Services Branch, Alberta Municipal Affairs*

Outline

Day 1 Registration 8-9
Program 9-4
Social to follow

Day 2 Program 9-12

Both days include a continental breakfast, coffee breaks and lunch.



B R O W N L E E
L L P
Barristers & Solicitors

Edmonton
February 1 & 2

Calgary
February 15 & 16

Register by faxing or mailing this sheet to:

Attention: Crystal Shaver
Brownlee LLP
 Suite 2200, 10155 - 102 Street
 Edmonton, Alberta T5J 4G8

Phone: (780) 423-7514 Toll Free: 1-800-661-9069
Fax: (780) 424-3254

Or Register via E-mail: cshaver@brownleelaw.com



Yes, I will be attending in: **Edmonton** **Calgary**

(Please include names of all individuals attending)

Name(s) & Position	
Municipality	
Address	
Phone	Fax
E-Mail	

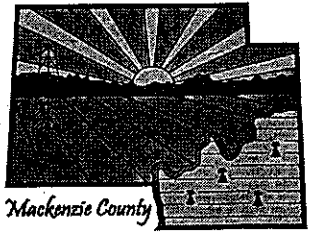
Registration Fee
\$100/person

Payment Options

- *If mailing, please send a cheque along with your registration form.*
- *If sending a fax or e-mail, we will mail you an invoice for the total.*

Your registration fee includes lunch and a materials booklet to take home.

Cancellation Courtesy: If you are unable to attend after having registered, please let us know. Otherwise, we will be charged for your lunch.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 604/06 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

BACKGROUND / PROPOSAL:

At the October 25th Organizational meeting, Council requested that the honorarium and expense rates for Councillors be reviewed at the first meeting in January 2007.

Attached is Bylaw 604/06 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members for Council's review.

Also attached is the AAMD&C 2006 compensation survey results for Council members.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw **Review Date:** January 3, 2007 *for*
CAO *JK*

BYLAW NO. 604/06

BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA

TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND
APPROVED COMMITTEE MEMBERS

WHEREAS, the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

Honorariums

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the business of the municipality as follows:

Reeve - \$900 per month
Councillor - \$600 per month

2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid \$200.00 per day plus mileage and meal allowance, where applicable. When two or more meetings are attended in one day, a total of \$300 (1.5 per diems) shall be paid.

3. Members-at-large appointed to approved council committees shall be paid \$150.00 per day when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable.

4. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable. Councillors driving to a

*John
not overlapping meetings

seminar/convention shall be paid \$200.00 for one travel day there and one travel day back. Only one per diem per day shall be allowed.

5. A monthly communication allowance shall be paid
 - (a) equal to the actual cost of internet access, and
 - (b) a computer allowance of \$50, and
 - (c) a telephone allowance of \$60.

Transportation Expenses

6. Mileage shall be paid at the current non-taxable rate (as allowed by Revenue Canada) for each kilometer travelled by each Councillor and member-at-large who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or member-at-large to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.
7. Taxi fares, automobile rental, parking charges and public transportation fares will be reimbursed upon presentation of a receipt

Reimbursement for Accommodations and Meals

8. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
 - (a) Either
 - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or
 - (ii) an allowance of \$50.00 per night
 - (b) in respect of each breakfast, lunch, or dinner, either
 - (i) reimbursement of the cost of the meal, excluding alcoholic beverages, and of an amount equal to the

- amount of the gratuity paid on the meal to a maximum of 15% of the cost of the meal as shown on the receipt, or
- (ii) the appropriate meal allowance, without receipt, as follows:

breakfast - \$15 including GST
(if time of departure is prior to 7:30 a.m.)

lunch - \$15 including GST
(if time of return is after 1:00 p.m.)

dinner - \$25.00 including GST
(if time of return is after 6:30 p.m.)

9. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
10. A Councillor and committee member may claim
- (a) an allowance of \$5.00 for personal expenses for each full 24-hour period on travel status.
- (b) reasonable telephone expenses on Municipal District business.

Benefits

11. A group benefits package shall be made available to each Councillor; should the Councillor choose to opt in the benefits shall be paid for entirely by the Councillor.

Signing Authority

12. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
- (a) Councillors have attended Council meetings in person or by teleconference (up to a maximum of three teleconferences per year).
- (b) Workshops, conferences, conventions that have been approved by Council prior to submission of expense claim.

(c) Attendance at Committee meetings or Task Force meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.

13. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall forward the claim to the Reeve for final decision.
14. Council members will supply their expense claims and honorariums within 60 days after the incurrence of the expenditure. After this time, the expense claims will not be paid, unless there are special circumstances.
15. Council members will submit their December expense claim and honorarium by ~~January 31~~ of the ~~following~~ year in order to expedite the closing of the year-end accounts. *current*
16. No expenses other than those listed in this bylaw may be claimed.
17. This bylaw shall come into effect the day that it is passed and rescind Bylaw 559/06 and all amendments made thereto.

Dec 31

First Reading given on the 29th day of November, 2006.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Second Reading given on the 29th day of November, 2006.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the 29th day of November, 2006.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Remuneration, Allowances and Expenses for Reeves and Councillors

Council Remuneration

Time Period	Maximum	Minimum	Average	Median	Respondents
Per Day	\$ 321.00	\$ 110.00	\$ 175.95	\$ 180.00	36
Per 1/2 Day	\$ 200.00	\$ 55.00	\$ 102.28	\$ 92.50	31
Per Meeting	\$ 223.00	\$ 48.00	\$ 145.08	\$ 150.00	13
Monthly	\$ 2,712.91	\$ 25.00	\$ 998.33	\$ 600.00	17
Annually	\$ 47,757.50	\$ 21,858.72	\$ 33,343.31	\$ 31,425.14	8
Supervision (per month)	\$ 500.00	\$ 150.00	\$ 388.00	\$ 450.00	10
Telecommunications	\$ 600.00	\$ 5.95	\$ 104.09	\$ 65.00	14

Others:

- ** \$90 for ASB Board Members per Meeting
- ** \$325 Allowance for extra time and expense
- ** \$385 monthly allowance
- ** \$75 / month miscellaneous
- ** \$230 / day Conference / convention fee
- ** \$30 Conference Incidental fee
- ** \$10 Gratuities daily maximum
- ** \$630 Maximum per month for ward days
- ** \$220 Convention / conference
- ** \$1035.00 - \$7245.00 Travel Allowance in Salary
- ** \$10080 - Basic 4 days per month
- ** \$50 / Day subsistence
- ** \$225 / Month for home use
- ** \$500 / Month honourium
- ** \$50 Computer allowance

Expenses

Type of Expense	Maximum	Minimum	Average	Median	Respondents
Mileage (rate per km)	\$ 0.60	\$ 0.38	\$ 0.47	\$ 0.45	53
Meals (rate per day)	\$ 84.50	\$ 21.00	\$ 44.27	\$ 45.00	37
Hotel (rate per day)	\$ 205.00	\$ 24.00	\$ 112.83	\$ 125.00	12
Flat Rate for Meals & Hotel	\$ 232.00	\$ 64.00	\$ 171.13	\$ 175.00	15

Additional Pay to Reeve

Time Period	Maximum	Minimum	Average	Median	Respondents
Per Day	\$ 200.00	\$ 50.00	\$ 148.27	\$ 159.90	7
Per 1/2 Day	\$ 100.00	\$ 30.00	\$ 72.32	\$ 79.95	5
Per Meeting	\$ 225.00	\$ 110.00	\$ 155.00	\$ 142.50	4
Monthly	\$ 2,665.00	\$ 130.00	\$ 592.57	\$ 425.00	28
Annually	\$ 29,757.57	\$ 1,000.00	\$ 9,364.57	\$ 6,000.00	11

Other:

** \$250 / Month Reeves Pay

** \$165 / Month Allowance

** \$25 / Month Cell Phone Allowance

** \$2520 Reeves Allowance

** \$325 / Month Home Use

** \$500 / Month Honourarium

Additional Pay to Deputy Reeve

Time Period	Maximum	Minimum	Average	Median	Respondents
Per Day	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	1
Per Meeting	\$ 175.00	\$ 125.00	\$ 150.00	\$ 150.00	2
Monthly	\$ 1,600.00	\$ 50.00	\$ 407.13	\$ 210.00	12
Annually	\$ 5,596.96	\$ 375.00	\$ 3,619.69	\$ 3,600.00	7

Total Annual Remuneration

Position	Maximum	Minimum	Average	Median	Respondents
Reeve	\$ 64,908.00	\$ 5,400.00	\$ 28,884.78	\$ 28,613.00	49
Per Councillor (average)	\$ 48,555.00	\$ 4,400.00	\$ 23,665.15	\$ 23,378.27	48

Number of Meetings Held In a Year

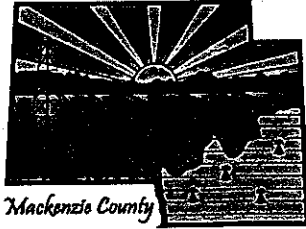
Type of Meeting	Maximum	Minimum	Average	Median	Respondents
Regular Council Meetings	44	10	21.98	23	50
Special Council Meetings	28	1	5.57	5	42

Council Benefits Program

Benefit	Municipal Share (%)				Respondents
	Maximum	Minimum	Average	Median	
Group Life	100.0%	0.0%	75.4%	80.0%	45
Group Accidnet	100.0%	0.0%	80.7%	80.0%	40
Alberta Health Care	100.0%	0.0%	68.9%	80.0%	38
Extended Health Care	100.0%	0.0%	73.8%	80.0%	44
Dental	100.0%	0.0%	74.0%	80.0%	45
Pension / RRSP	80.0%	0.0%	31.3%	50.0%	16
Vision	100.0%	0.0%	72.8%	80.0%	27
Dependent Life	100.0%	0.0%	51.1%	77.5%	18

Total Benefits Cost Per Councillor

Who	Maximum	Minimum	Average	Median	Respondents
An Average Councillor	\$ 10,321.00	\$ 50.00	\$ 3,461.50	\$ 3,274.00	46



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2007 Operating and Capital Budgets

BACKGROUND / PROPOSAL:

As per MGA, Part 8, each Council must pass an operating and a capital budget for each calendar year.

OPTIONS & BENEFITS:

Council passed a motion at their December 12, 2006 meeting approving a half of the 2006 operating budget as the interim 2007 operating budget.

Administration requests that a date be set to review the 2007 operating and capital budgets.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That a Special Council meeting be scheduled for _____ in order to review the 2007 operating and capital budgets.

Author: Joulia Whittleton

Review Date: _____

Jou
CAO *JW*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for information purposes:

	Page
Calendar	
• Council Calendar (January – April 2007)	147
Miscellaneous	
• 2010 Alberta Winter Games	151
• Proposed Recreational Lease for Tompkins Landing Day Use Campground	155
• RCMP Monthly Statistical Reports for October and November 2006	157
• 2006 Municipal Sponsorship Program grant approval	177
• AAMD&C Zone meeting request for agenda items	179
• Alberta Consumer Champion Awards	181
• Northern Sunrise County – Re: FCM Communique dated November 22, 2006	191

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

Author: W. Kostiw Review Date: January 3, 2007 *for CAO* *JH*

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

January 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 New Year's Day	2	3 Managers Meeting 9 am (FV) CAO & Directors	4 Zama Rec Board Wardley	5	6
Bill K. Away						
7	8 Mighty Peace Tourist Assoc. 7:00 pm (Berwyn) Braun	9 Council Meeting 10 am (Fort Vermilion)	10 Operations Committee 10:00 am (FV) Airport Study REDI Airport Meeting 7:00 pm (HL)	11 La Crete Rec. Board 6 pm—Braun	12 Regional Water Reeve, Watson, CAO, John	13
14	15 Hay Zama Committee (Edmonton) Reeve, Neudorf, Watson (alt)	16 MPC Meeting 10 am (LC) Braun, Froese, Paul	17	18	19 CR Subdivision Open House (LC Heritage Centre) 7—9 pm <i>ASB 1:00 pm FV</i>	20 Mackenzie Waste Management Meeting 10 am (RBLK) Braun, Watson John
21	22 Finance Committee 10:00 am (FV) Reeve, Sarapuk, Braun, Watson, CAO, Joulia	23 AAMD&C Zone 4 Reeve's & CAO's Meeting Tentative (FV) Reeve, CAO	24 Operations Committee 1:00 pm (Fort Vermilion) Council Meeting 6 pm (Fort Vermilion)	25 <i>SCM 10:00am</i>	26	27 La Crete Chamber Annual General Meeting
28	29	30	31 MPC Meeting 6 pm (FV) Braun, Froese, Paul			

February 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Zama Rec Board Wardley	2 CR Subdivision Open House (HL Rural Hall) 7—9 pm	3
4	5	6	7	8 La Crete Rec. Board 6 pm—Braun Caribou Mountains Advisory Committee Evening Mtg (FV) Newman, Neudorf (alt)	9 AAMD&C Zone Meeting (Peace River)	10
11	12 MPC Meeting 10 am (LC) Braun, Froese, Paul	13 Council Meeting 10 am (Fort Vermilion)	14 REDI Management Meeting Sarapuk, Braun	15	16	17
18	19 Family Day	20	21	22	23	24
25	26	27	28 Operations Committee 1:00 pm (Fort Vermilion) Council Meeting 6 pm (Fort Vermilion)			

March 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Zama Rec Board Wardley	2	3
4	5	6	7	8 La Crete Rec. Board 6 pm—Braun	9	10
11	12	13 Council Meeting 10 am (FV)	14 REDI Board Meeting Sarapuk, Braun	15	16	17
18	19	20	21	22	23	24
AAMD&C Spring Convention						
25	26	27	28 Operations Committee 1:00 pm (FV) Council Meeting 6 pm (FV)	29	30	31

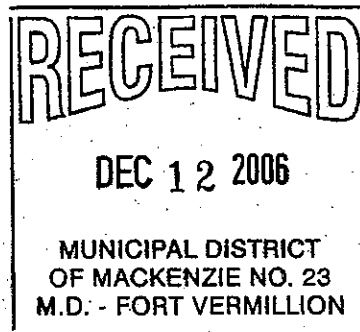
April 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5 Zama Rec Board Wardley	6 Good Friday	7
8 Easter Sunday	9 Easter Monday	10	11 Council Meeting 10 am (FV) REDI Management Meeting Sarapuk, Braun	12 La Crete Rec. Board 6 pm—Braun	13	14
15	16	17	18	19	20	21
22	23	24	25 Council Meeting 6 pm (FV)	26	27	28
29	30					



ALBERTA
COMMUNITY DEVELOPMENT
M.L.A. Bonnyville-Cold Lake



December 1, 2006

AR5755

Mr. Bill Neufeld
Reeve of the Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Neufeld:

As Minister of Community Development, responsible for sport and recreation in Alberta, I am pleased to invite you to consider submitting a bid for the right to host the 2010 Alberta Winter Games in your community. Enclosed, for your information, is a brochure with details on how to apply.

I encourage you and your community to consider this invitation and the benefits that can result from hosting this event. The legacy of experienced volunteers and upgraded facilities associated with hosting Alberta Winter Games, along with the economic benefits, has proven to be tremendous. The successful host community is given the opportunity to showcase its talents to approximately 2,800 athletes, coaches and technical officials from all regions of the province, as well as to attract numerous spectators and special guests. Communities with populations of less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.

The community awarded the 2010 Alberta Winter Games will have two years to plan this event and will receive base financial support from the Government of Alberta to assist in supporting the operational, cultural, and legacy aspects of the Games.

The *Guidelines for Communities Bidding to Host the 2010 Alberta Winter Games* is available from the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) upon request to assist you in preparing your bid. In addition, staff of the ASRPWF are available to provide consultative assistance if required. For additional information, please do not hesitate to contact Mr. Dennis Allen, ASRPWF, at (403) 297-2729; toll free by first dialing 310-0000; or e-mail dennis.allen@gov.ab.ca.

.../2

Mr. Bill Neufeld
Page 2

I look forward to receiving your application.

Sincerely,

A handwritten signature in black ink that reads "Denis Ducharme". The signature is written in a cursive style with a large, prominent initial "D".

Denis Ducharme
Minister of Community Development
M.L.A. Bonnyville-Cold Lake

Enclosure

cc: Orest Korbitt, Chairman
Alberta Sport, Recreation, Parks and Wildlife Foundation

The Honourable
Denis Ducharme
Minister of Alberta Community Development

extends an invitation
to all municipalities in Alberta
to bid to host the

2010 ALBERTA WINTER GAMES
February, 2010

2010 ALBERTA WINTER GAMES

The Alberta Games are a significant amateur sport and cultural event in our province, providing many benefits to both the host community and to the thousands of Albertans who participate at the local, zone and provincial level.

The Alberta Games have been awarded to communities of all sizes, located throughout the province. Interested communities must be capable of feeding and accommodating approximately 2,800 athletes, coaches and technical officials. Municipalities with populations less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.

The 2010 Alberta Winter Games are planned for February, 2010.

Grant Funding

Operating Grant	\$ 300,000
Cultural Grant	\$ 60,000
Legacy Grant (following the Games)	\$ 50,000
	<u>\$ 410,000</u>

Recent Alberta Games have generated approximately \$2.5 - \$3.0 million in direct economic activity in each host community.

Important Deadlines

A letter outlining your community's interest in bidding to host the 2010 Alberta Winter Games, together with a resolution of support from your Municipal Council, must be received by February 28, 2007.

Completed bids must be received by the Alberta Sport, Recreation, Parks and Wildlife Foundation no later than May 31, 2007.

For More Information

To request a copy of the "Guidelines for Communities Bidding to Host the 2010 Alberta Winter Games", or assistance in preparing your bid, please contact:

Alberta Sport, Recreation, Parks and Wildlife Foundation
101, 525 - 11 Avenue SW
Calgary, Alberta T2R 0C9
Telephone: (403) 297-2729
Fax: (403) 297-6669
Email: dennis.allen@gov.ab.ca
Web: www.cd.gov.ab.ca/albertagames

*Note: Office can be reached toll free by dialing the
Service Alberta line at 310-0000*

Memorandum

Room 301, Provincial Building
Bag 900, Box 29
Peace River, AB T8S 1T4

Telephone 780.624.6280
Fax 780.624.2440

From Robert Lindsay
Development & Planning Technologist

Our File Reference 2512-(5-19-103-29 NW)
2512-(5-19-103-30 NE)
2512-(5-19-103-32 SW)

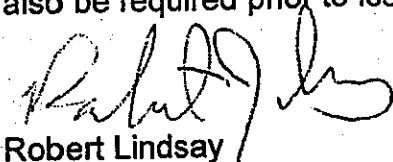
Your File Reference REC 030012

To Hieu Tran; Land Use Operations Branch
Sustainable Resource Development
5th Floor, 9915 – 108 Street South
Petroleum Plaza
Edmonton, Alberta, T5K 2G6

Date December 7, 2006

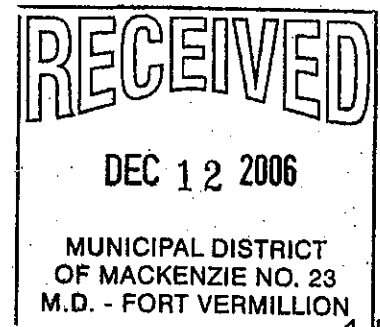
Subject **Proposed Recreational Lease for Tompkins Landing Day Use Campground
North and West of Highway 697; East of the Peace River
Municipal District of Mackenzie No. 23**

Alberta Infrastructure and Transportation does not object to this proposal. Subject to Section 2 of the Highway Development Control Regulation, the municipality is required to obtain a roadside development permit from this department prior to beginning any development of this site as it is within 300 metres of the highway property line. The department will require, as a condition of any permit issued, that the existing access to this site be relocated to a location east of the La Crete Ferry ramps and anchor points where access to the south of Highway 697 can also be permitted. Please note that an access to the south of Highway 697 has been permitted just to the east of road plan 892-3039. An acceptable traffic impact assessment and geometric analysis (TIA) may also be required prior to issuance of a roadside development permit.


Robert Lindsay

/R/JL

cc: ~~Bill Kostiw~~, C.A.O., Municipal District of MacKenzie No. 23, Fort Vermilion
Rommel Directo, Alberta Infrastructure and Transportation, High Level
Jamshid Yazdani, Alberta Infrastructure and Transportation, Peace River
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton





Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

Security Classification

From: NCO i/c RCMP
Box 94
4302 - 45th Street,
Fort Vermillion, Alberta T0H 1N0

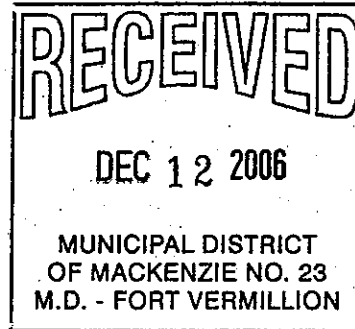
Phone (780) 927-3258

Fax (780) 927-4425

To: Mackenzie County #23

Date: 2006-12-11

Attention: Bill Kostiw




Re: Monthly Statistical Reports

Attached are the statistical reports for the months of October and November 2006. I have included stats for the zones that cover the County including the highways.

October and November have been very busy months for the Fort Vermillion Detachment. The Provincial numbers for the workload of detachments were released in late November. Fort Vermillion rated the 7th busiest detachment in the Province. High Level was 4th and Assumption was the 2nd busiest detachment in the Province. We continue to be one of the busiest regions in the Province.

During the month of November members attended 7 schools in the area to participate in Remembrance Day ceremonies as well as the event in Fort Vermillion on November 11th. Our office held its grand opening on November 17th and we certainly appreciate the presence of the Mackenzie County representatives and the gift. It has been placed in the lobby of the detachment for all to see and appreciate.

As always, should the committee or counsel have any question(s) regarding our service delivery I would be happy to discuss them with you.


R.N. (Ryan) BECKER, Sgt.
Unit Commander
Fort Vermillion Detachment

c.c. - MacKenzie County #23, Council Members

MacKenzie County Report - October 2006
Cst. Dave Casey

1st - 12th Away on Leave

13th - Patrols of area
- Vehicle checks
- File work

14th - Patrols of area
- Checkstop at party site SW of La Crete
- 30 Day Drivers Suspension issued to a 17 year old
- Vehicle checks in La Crete

15th - Patrols of Area
- File work

16th - Patrols of Area
- Attend Blue Hills School
- Attend BHP School
- Assist Fort Vermilion with prisoners

17th - Patrols of area
- Follow up on files
- File work

18th - In Edmonton to return a vehicle

20th - File work
- 911 hang up in La Crete, phone problems
- 1x speeding ticket along hwy 697
- Served ticket on a previous file

21st - Patrols of area
- Complaint of Domestic Assault
- Complaint of Assault
- Vehicle checks in La Crete

22nd - Patrols of area
- Follow up on files

23rd - Sudden Death in La Crete
- Statements and file work for same
- Vehicle accident report

26th - 0900-1200hrs, in Sand Hills School to meet students
- Complaint of Assault
- Serve court documents
- School zones

- 27th - 0900-1200hrs, in Sand Hills School to meet students
 - Complaint of Utter Threats
 - Follow up on files
 - File work

- 28th - Patrols of Area
 - Party at residence SW of La Crete
 - Checks done at party
 - Check stop done at site between 0100-0230hrs
 - A vehicle from party stopped in Fort Vermilion and 17 year old driver charged with Impaired Operation

- 29th - Patrols of La Crete
 - Court Package prepared
 - Follow up on files
 - Property check of BHP School, tools located at rear of school, held for safe keeping

- 30th - Attended BHP School and returned tools
 - School visit to Hill crest School
 - School zones
 - File work
 - Met with Child and Family worker for follow up in La Crete

- 31st - Patrols of area
 - File work
 - Accident in Blue Hills
 - School zones

MacKenzie County Report - November 2006
Cst. Dave Casey

- 6th - Parolee report in at La Crete office
 - File work
 - Follow up on files
 - Accident report in La Crete
 - Patrols of area

- 7th - Court
 - 2x Accident reports in La Crete
 - Follow up on files
 - Serve Violation Ticket in La Crete for Ft. Vermilion member

- 8th - School zones
 - Attended Ridge view School
 - File work
 - Met with Firearms Officer in Ft Vermilion on a file
 - Detachment meeting
 - Executed a warrant of arrest for a La Crete resident

- 9th - Attended Sand Hills School, power outage in La Crete
 - Attended Ridge view School, lectures were cancelled do to power failure
 - Patrols of area
 - Accident report in La Crete
- 10th - Day off, attended Ridge view School in Red Serge for their Remembrance service
- 11th - Day off, Attended Fort Vermilion Remembrance Day service in Red Serge
- 14th - School zones
 - Attended Blue Hills School
 - Attended Buffalo Head Prairie School
 - Attended La Crete Public School
 - Follow up on files
 - Accident report
- 15th - School zones
 - Attended Ridge view School
 - Accident report
 - Speeding ticket issued on hwy 697
 - Seatbelt ticket issued in La Crete
 - Patrols of area
 - Follow up on files
- 16th - At Ridge view School for the day doing Bullying presentations
- 17th - Patrols of area
 - Check stop in La Crete with Fort Vermilion members
 - Check stop on hwy 697 and hwy 88 with Fort Vermilion members, liquor seized and violation ticket issued, 1 male arrested
 - Utter Threats complaint in La Crete
- 18th - Statement on a Sexual Assault complaint in La Crete
 - Served court documents
 - Check stop in La Crete and on hwy 697 and La Crete Access North with Fort Vermilion members and Mothers Against Drunk Driving (M.A.D.D.)
 - Check stop on hwy 697 and hwy 88, 1x vehicle seized and Violation Ticket issued
- 19th - Patrols of area
 - File work
- 20th - In High Level for the day doing firearms training
- 23rd - Statement for an ongoing investigation
 - Patrols of area
 - Follow up on files
- 24th - Mental Health person in La Crete taken to Fort Vermilion Hospital
 - Complaint of suicidal person in La Crete, person taken to Fort Vermilion Hospital

- 25th - Patrols of area
 - Vehicle checks in La Crete

- 26th - Follow up on files
 - File work
 - Patrols of area
 - Assist Fort Vermilion member in Garden River with a violent person

- 27th - Follow up on files
 - Sudden Death complaint at La Crete Motel

Occurrence Stats (All Violations)

: K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : FV
All codes

Mayor's Report
From 2006/10/01 to 2006/11/30

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9230 0010 Impaired Operation of Motor Vehicle	3	0	3	1	1	66.7%
9230 0015 Driving a Motor Vehicle with more than 80 mg.	1	0	1	1	0	100.0%
9230 0050 Impaired Care or Control of Motor Vehicle over 80mg	2	0	2	2	0	100.0%
	6	0	6	4	1	83.3%
Violation group - Traffic offences - Dangerous Operation of Motor Vehicle/Vessel/Aircraf	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0010 Dangerous Operation of Motor Vehicle	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0030 Traffic Collision(s) - Property Damage - Reportable	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9000 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	1	0	1	1	0	100.0%
9530 0010 Driving While Disqualified or License Suspension (Provi...	1	0	1	1	0	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	6	0	6	5	1	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	6	0	6	6	0	100.0%
9900 0080 Written Traffic Offence Warnings	1	0	1	0	1	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	1	0	1	1	0	100.0%
9910 0030 Drivers Licence Suspensions - By Police	1	0	1	1	0	100.0%
9950 0010 Municipal Bylaws - Traffic	1	0	1	0	1	100.0%
	18	0	18	15	3	100.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	1	0	1	1	0	100.0%
7300 0070 Intoxicated Persons Detention Act - Offences Only	1	0	1	1	0	100.0%
7300 0150 Summary Conviction Act - Offences Only	1	0	1	1	0	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	6	1	5	1	3	80.0%
8840 0291 Child Welfare Act - Other Activities	1	0	1	0	1	100.0%
8840 0321 Intoxicated Persons Detention Act - Other Activities	1	0	1	0	1	100.0%
8840 0336 Mental Health Act - Other Activities	1	0	1	0	1	100.0%
	12	1	11	4	6	90.9%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : FV
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
410 0010 Failure to comply with condition of undertaking or reco...	0	0	0	1	0	0.0%
410 0016 Fail to comply/appear - appearance notice	1	0	1	0	1	100.0%
430 0010 Disturbing the peace	2	0	2	2	1	150.0%
470 0010 Resists/obstructs peace officer	1	0	1	1	0	100.0%
510 0010 Fail to attend court	2	0	2	2	0	100.0%
520 0010 Fail to comply probation order	1	0	1	0	1	100.0%
530 0020 Harassing phone calls	1	0	1	0	0	0.0%
550 0140 Breach of Peace	1	0	1	1	1	200.0%
	9	0	9	7	4	122.2%
Clearance						
Violation group - National Survey Codes	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1999 3017 DAP - Lectures to Other Schools	1	0	1	0	3	300.0%
1999 3057 Prisoners Held	8	0	8	5	4	112.5%
	9	0	9	5	7	133.3%
Clearance						
Violation group - FES - Other FES Statutes	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1450 0010 Youth Criminal Justice Act - Offences Only	1	0	1	0	1	100.0%
1840 0171 Family Orders & Agreements Enforcement Assistance Act -...	1	0	1	0	1	100.0%
	2	0	2	0	2	100.0%
Clearance						
Violation group - Criminal Intelligence/National Security - Criminal Intelligence	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1610 0170 Criminal Intelligence- Persons of Interest	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Clearance						
Violation group - Crimes Against the Person - Sexual Offences	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	1	0	1	0	0	0.0%
1340 0020 Invitation to sexual touching	1	1	0	0	0	0.0%
	2	1	1	0	0	0.0%
Clearance						
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	0	0	0	0	1	0.0%
1430 0010 Assault	3	2	1	0	1	100.0%
	3	2	1	0	2	200.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermillon : FV

Mayor's Report
From 2006/10/01 to 2006/11/30

Ill. codes

Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
140 0011 Theft of property under \$5000 334(b) CC	1	1	0	0	1	0.0%
140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	1	0	1	0	0	0.0%
142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...)	1	0	1	0	0	0.0%
	3	1	2	0	1	50.0%
Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	Clearance		
160 0075 Fraud (money/property/security) less than or equal to \$...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
120 0010 Break and Enter - Business	3	0	3	0	1	33.3%
	3	0	3	0	1	33.3%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
0010 Index Checks	159	0	159	0	103	64.8%
1550 0030 Suspicious Person/ Vehicle/ Property	2	1	1	0	1	100.0%
1550 0050 False Alarms	2	0	2	0	1	50.0%
1550 0060 Items Lost/Found - except passports	0	0	0	0	2	0.0%
	163	1	162	0	107	66.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
1550 0101 Request to locate individual	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes against property - Mischief (excluding offences related to death)	Reported	Unfounded	Actual	Clearance		
2174 0010 Mischief to, and or Obstruct enjoyment of property equa...	8	0	8	1	6	87.5%
	8	0	8	1	6	87.5%
Totals	Reported	Unfounded	Actual	Clearance		
	243	6	237	37	144	76.4%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermillion Det Det de Fort Vermillion : LA
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
230 0010 Impaired Operation of Motor Vehicle	0	0	0	0	2	0.0%
	0	0	0	0	2	0.0%
Violation group - Traffic Offences - Traffic Accidents				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
1930 0030 Traffic Collision(s) - Property Damage - Reportable	7	0	7	3	6	128.6%
	7	0	7	3	6	128.6%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
1900 0040 Other Moving Traffic Violations - Provincial/Territorial...	7	0	7	6	1	100.0%
1910 0010 Roadside Suspensions - alcohol related - No grounds to ...	1	0	1	0	1	100.0%
	8	0	8	6	2	100.0%
Violation group - Traffic Offences - Other Traffic Related Duties				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
1960 0010 STEP - Selective Traffic Enforcement Program	3	0	3	0	3	100.0%
	3	0	3	0	3	100.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
1840 0297 Coroner's Act - Sudden Death	1	0	1	0	0	0.0%
1840 0336 Mental Health Act - Other Activities	4	0	4	0	4	100.0%
1840 0376 Trespass Act - Provincial/Territorial - Other Activities...	1	0	1	0	1	100.0%
	6	0	6	0	5	83.3%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
3430 0010 Disturbing the peace	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%
Violation group - National Survey Codes				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8999 3017 DAP - Lectures to Other Schools	2	0	2	0	2	100.0%
8999 3055 Checkstop	2	0	2	0	2	100.0%
	4	0	4	0	4	100.0%
Violation group - FES - Other FES Statutes				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8840 0171 Family Orders & Agreements Enforcement Assistance Act -...	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : LA

Mayor's Report
From 2006/10/01 to 2006/11/30

Incidents

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
627 0010 Uttering threats against persons	1	0	1	0	2	200.0%
	1	0	1	0	2	200.0%
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
430 0010 Assault	2	1	1	0	1	100.0%
	2	1	1	0	1	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Theft of property under \$5000 334(b) CC	1	1	0	0	1	0.0%
	1	1	0	0	1	0.0%
Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Theft over \$5000 334(a)	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3550 0050 False Alarms	1	0	1	0	1	100.0%
3550 0060 Items Lost/Found - except passports	1	0	1	0	1	100.0%
	2	0	2	0	2	100.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0090 Property Check	2	0	2	0	2	100.0%
8550 0101 Request to locate individual	1	0	1	0	1	100.0%
	3	0	3	0	3	100.0%
Violation group - Crimes against property - Mischief (excluding offences related to death)	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2174 0010 Mischief to, and or Obstruct enjoyment of property equa...	2	1	1	1	0	100.0%
	2	1	1	1	0	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	42	4	38	10	34	115.8%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : FV2
 all codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
930 0030 Traffic Collision(s) - Property Damage - Reportable	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Violation group - Traffic Offences - Other Traffic Related Duties	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
960 0010 STEP - Selective Traffic Enforcement Program	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%

Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
1840 0311 Fire Prevention Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Totals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
	3	0	3	0	2	66.7%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : FV3
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
930 0030 Traffic Collision(s) - Property Damage - Reportable	0	0	0	1	0	0.0%
	0	0	0	1	0	0.0%
Violation group - Other Criminal Code - Offensive Weapons	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
395 0010 Unsafe storage of firearms	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Other Criminal Code - Offences Against Morals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
455 0020 Child Pornography - transmits, makes available, distrib...	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
999 3017 DAP - Lectures to Other Schools	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
420 0010 Assault With Weapon or Causing Bodily Harm	1	0	1	1	0	100.0%
430 0010 Assault	1	0	1	1	0	100.0%
	2	0	2	2	0	100.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
550 0060 Items Lost/Found - except passports	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	6	0	6	4	1	83.3%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : BHP
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
230 0010 Impaired Operation of Motor Vehicle	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
900 0040 Other Moving Traffic Violations - Provincial/Territoria...	2	0	2	0	1	50.0%
	2	0	2	0	1	50.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
999 3017 DAP - Lectures to Other Schools	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
1550 0090 Property Check	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Totals	Reported	Unfounded	Actual	Clearance		
	4	0	4	0	4	100.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : BLU

Mayor's Report
From 2006/10/01 to 2006/11/30

Codes

Violation group - Traffic offences - Impaired Operation/Related Offences: Motor Vehicle/	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
230 0010 Impaired Operation of Motor Vehicle	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%

Totals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
	0	0	0	0	1	0.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : RL
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
840 0291 Child Welfare Act - Other Activities	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
625 0010 Criminal Harassment	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
120 0020 Break and Enter - Residence	2	0	2	0	1	50.0%
	2	0	2	0	1	50.0%
Violation group - Crimes against property - Mischief excluding offences related to death	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
174 0010 Mischief to, and or Obstruct enjoyment of property equa...	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	5	0	5	0	4	80.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : 697
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
930 0020 Traffic Collision(s) - Non - Fatal Injury	2	0	2	0	0	0.0%
930 0030 Traffic Collision(s) - Property Damage - Reportable	6	0	6	2	5	116.7%
	8	0	8	2	5	87.5%

Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
1520 0020 Driving without Due Care or Attention (Provincial/Terri...	1	0	1	1	0	100.0%
1900 0040 Other Moving Traffic Violations - Provincial/Territoria...	9	0	9	9	1	111.1%
1900 0070 Other Non-Moving Traffic - Provincial/Territorial	3	0	3	2	1	100.0%
	13	0	13	12	2	107.7%

Violation group - Traffic Offences - Other Traffic Related Duties	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
1960 0010 STEP - Selective Traffic Enforcement Program	2	0	2	0	2	100.0%
	2	0	2	0	2	100.0%

Violation group - Provincial Statutes (except traffic)	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	0	1	1	0	100.0%
3840 0341 911 Act - Other Activities	1	0	1	0	1	100.0%
	2	0	2	1	1	100.0%

Violation group - Other Criminal Code - Other Criminal Code	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3470 0010 Resists/obstructs peace officer	1	0	1	1	0	100.0%
3520 0010 Fail to comply probation order	1	0	1	1	0	100.0%
	2	0	2	2	0	100.0%

Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8999 3055 Checkstop	1	0	1	0	1	100.0%
8999 3057 Prisoners Held	1	0	1	1	0	100.0%
	2	0	2	1	1	100.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : 697
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
627 0010 Uttering threats against persons	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Totals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
	30	0	30	19	11	100.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : 58
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	0	0	0.0%
930 0030 Traffic Collision(s) - Property Damage - Reportable	4	0	4	0	5	125.0%
	5	0	5	0	5	100.0%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
900 0040 Other Moving Traffic Violations - Provincial/Territorial...	8	0	8	7	0	87.5%
900 0070 Other Non-Moving Traffic - Provincial/Territorial	1	0	1	0	1	100.0%
910 0010 Roadside Suspensions - alcohol related - No grounds to ...	1	0	1	1	0	100.0%
	10	0	10	8	1	90.0%
Violation group - Traffic Offences - Other Traffic Related Duties				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1960 0010 STEP - Selective Traffic Enforcement Program	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Provincial Statutes (except traffic)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	0	2	2	0	100.0%
1840 0341 911 Act - Other Activities	1	0	1	0	0	0.0%
	3	0	3	2	0	66.7%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0070 Theft under or equal to \$5000 - Shoplifting 334(b) CC	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0030 Suspicious Person/ Vehicle/ Property	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	21	0	21	10	7	81.0%

Occurrence Stats (All Violations)

K : West Alberta : Fort Vermilion Det Det de Fort Vermilion : 88
 All codes

Mayor's Report
 From 2006/10/01 to 2006/11/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
930 0030 Traffic Collision(s) - Property Damage - Reportable	11	0	11	0	10	90.9%
	11	0	11	0	10	90.9%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
900 0040 Other Moving Traffic Violations - Provincial/Territorial...	5	0	5	5	0	100.0%
900 0070 Other Non-Moving Traffic - Provincial/Territorial	2	0	2	1	1	100.0%
900 0080 Written Traffic Offence Warnings	1	0	1	0	1	100.0%
	8	0	8	6	2	100.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	0	2	2	0	100.0%
	2	0	2	2	0	100.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
410 0017 Fail to Comply with an Undertaking	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1999 3055 Checkstop	3	0	3	3	0	100.0%
1999 3057 Prisoners Held	1	0	1	1	0	100.0%
	4	0	4	4	0	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	26	0	26	13	12	96.2%



AR31224

ALBERTA
MINISTER OF MUNICIPAL AFFAIRS

Office of the Minister
MLA, Medicine Hat

December 6, 2006

Reeve Bill Neufeld
Municipal District of Mackenzie
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Neufeld,

Thank you for your recent application for a grant under the 2006 Municipal Sponsorship Program.

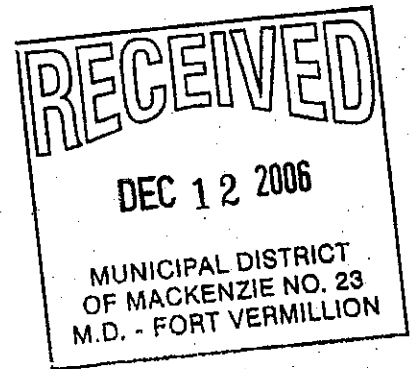
I am pleased to inform you that the Municipal District of Mackenzie has been approved for a grant of \$104,667.75, which includes the priority bonus, to help support your municipal project: Geographical Information System for Municipal Utilities. The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain municipal signatures.

I wish you, your council, and the municipality's staff success with the project.

Sincerely,

Rob Renner
Minister

cc: Mr. Bill Kostiw
Chief Administrative Officer
Municipal District of Mackenzie



Carol Gabriel

From: Val Weiss [val@mdgreenview.ab.ca]
Sent: Friday, December 08, 2006 11:18 AM
To: cao@mdbiglakes.ca; brchhls@telusplanet.net; cao2@clearhillscounty.ab.ca;
melissa@clearhillscounty.ab.ca; robert@mdfairview.ab.ca; brogan1@countygp.ab.ca;
dnellis@countygp.ab.ca; glenn.pitmann@mdgreenview.ab.ca; Lori Jean; cao@mdnorth22.ab.ca;
ramiles@northernsunrise.net; d.calliou@mdopportunity.ab.ca; mdpeace@wispernet.ca;
rmcdonald@saddlehills.ab.ca; lturcotte@mdsmokyriver.com; mjeffrey@mdspiritrivier.ab.ca;
bkostiw@md23.ab.ca; jwhittleton@md23.ab.ca; anita.hawkins@woodbuffalo.ab.ca;
bill.newell@woodbuffalo.ab.ca; john.vyboh@woodbuffalo.ab.ca
Cc: rcauchie@aamdc.com
Subject: Zone Meeting Feb 9th

In follow-up to my earlier email; if anyone has any topics for the agenda, please let me know as soon as possible – especially if there is anything special that we need to get a guest speaker in for.

Thanks for your cooperation / assistance.

Sincerely

Val Weiss for:
RENNIE CAUCHIE
A.A.M.D.C. Zone 4 Director
Box 1079, Valleyview, AB T0H 3N0
Email: val@mdgreenview.ab.ca
Phone: 780-524-7646

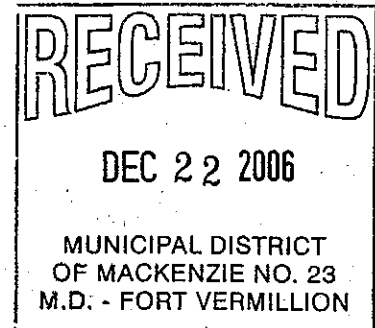


AD8791/1155-008-2006

ALBERTA
MINISTER OF GOVERNMENT SERVICES

December 8, 2006

Mr. William (Bill) Kostiw
Chief Administrative Officer
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion AB T0H 1N0



Dear Mr. Kostiw:

I am pleased to announce the call for submissions for the second year of the Alberta Consumer Champion Awards. This award program honours Albertans who go the extra mile to promote consumer protection and education.

Consumer champions are individuals and organizations that exceed the expectations of Alberta's consumer protection legislation. Their efforts contribute to building a fair and balanced Alberta marketplace.

Two changes to this year's program allow better recognition of the diversity of programs and services provided to Alberta consumers. First, the eligibility criteria have been expanded to include *ongoing* programs and services as well as recent projects, events and activities. There is also a new award category to recognize industry and trade associations.

I particularly look forward to paying tribute to an individual for their long term contribution to consumer protection and awareness with the Minister's Award.

The enclosed brochure provides additional information about the categories and criteria for this year's awards. Please review the attached forms and ensure they are completed fully as part of your submission.

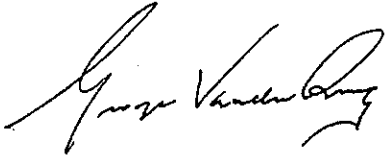
Submissions must be received in the Consumer Services Branch office by January 24, 2007. Only Alberta residents or organizations that operate in Alberta and provide services or programs directly for the benefit of Alberta consumers may make a submission.

.../2

Phone 1-877-427-4088 or visit www.governmentservices.gov.ab.ca for more information or to print additional forms.

I encourage you to share your contribution and *Put Your Best Work Forward* for consideration.

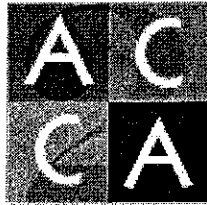
Sincerely,

A handwritten signature in black ink, appearing to read "George VanderBurg". The signature is fluid and cursive, with a large initial "G" and a long, sweeping underline.

George VanderBurg
Minister

Enclosure

Alberta Consumer Champion Awards (ACCA)



Alberta Consumer
Champion Awards
put your best work forward

Put your best work forward

The Alberta Consumer Champion Awards, now in its second year, recognizes individuals, organizations and businesses that demonstrate commitment and innovation in educating Alberta consumers and promoting fairness in the Alberta marketplace.

Going beyond the ordinary and exceeding expectations are hallmarks of consumer protection. If you have identified a consumer issue and taken the initiative to plan a successful activity, event or program or if you provide ongoing services that empower Alberta consumers through education and awareness, we want to hear from you. Submit your initiative for an award and be recognized for your efforts to champion the rights of Alberta consumers.

The Awards will be presented by the Minister of Service Alberta at a special *Breakfast for Consumer Champions* in the Spring of 2007.

Submission forms (pdf)

Award categories

Submission guidelines

Eligibility

Judging criteria

Contact information

Submission deadline: January 24, 2007

News

Submissions wanted for Alberta Consumer Champion Awards (*December 21, 2006*)

Seven winners chosen as Alberta's first Consumer Champions (*March 22, 2006*)

Award Categories

This year's awards will recognize outstanding consumer programs and awareness initiatives in each of the following four categories:

- Non-profit Organizations
- Industry/Trade Associations
- Businesses
- Media

Awards of Merit and Distinction may be presented in each category.

The Minister's Award

The Minister's Award was established to recognize an individual for their long-term outstanding contributions to a fair and just Alberta marketplace. This annual award is presented to an individual who has made a major contribution to consumer protection and awareness in Alberta.

Submission Guidelines

1. Include a separate official Entry Form (pdf) with each submission.
2. Make sure you sign your Entry Form. Note: If you are making a submission which names an individual or organization other than yourself as the potential award recipient, you must obtain the consent of the potential recipient and they must sign the Entry Form.
3. Please organize the information in your submission using the following headings:
 - Addresses a consumer protection issue
 - Incorporates a planned approach involving stakeholders
 - Encourages fairness in the Alberta marketplace

- Empowers consumer stakeholders
 - Results demonstrate a positive impact for consumers
 - Displays innovation
4. Your submission must not exceed a maximum of six typed single-sided 8.5" x 11" pages.
 5. Please use 1" margins, one and one half line spacing and 12-point font.
 6. You may include a maximum of three attachments to illustrate your submission (photographs, support materials, visuals, samples, etc.) Please note that attachments form part of the submission and will not be returned.

Eligibility

To be eligible to submit your initiative for an award and be recognized for your efforts to champion the rights of Alberta consumers:

- You must be an Alberta resident in good standing in your community.
- Your organization or business must operate in Alberta and provide services or programs directly to and for the benefit of Alberta consumers.
- You must not have been found in breach of any consumer protection or related legislation in the past five years.
- You may not have previously received an Alberta Consumer Champion Award for the same program, service or feature.
- You must use the official entry form and provide all the information required.
- You or an official representative of your organization must sign the entry form.
- Your entry must arrive in the Consumer Services Branch office no later than 4 p.m. on Wednesday, January 24, 2007. No entries will be accepted after this time.

There is no limit to the number of entries that you may submit, but you must complete a separate entry form for every submission.

Ministries of the Government of Alberta and their employees are not eligible for these awards.

Judging Criteria

The review panel will be looking for facts and evidence that illustrate how your program or service addresses the following criteria:

- Addresses a consumer protection issue
- Incorporates a planned approach involving stakeholders
- Encourages fairness in the Alberta marketplace
- Empowers consumer stakeholders
- Results demonstrate a positive impact for consumers
- Displays innovation

Minister's Award submissions will be evaluated using the same criteria as they relate to the individual's long-standing contributions in consumer protection and awareness.

A review panel appointed by the Minister of Service Alberta will evaluate all eligible submissions against these criteria and forward recommendations to the Minister. The Minister of Service Alberta will select the award recipients. All award decisions are final. Detailed criteria are included below.

Detailed description of the judging criteria for submissions

The review panel will be looking for facts and evidence that illustrate how your program or service addresses the following six criteria:

1. Addresses a consumer protection issue

What is the consumer protection issue you chose to address and how did you identify it as a problem for consumers? The review panel will be looking for

- a description of the consumer issue being addressed
- an explanation of how the organization identified the issue
- an explanation of why the organization chose this project to respond to the issue

2. Incorporates a planned approach involving stakeholders

How did you plan your response to the consumer protection issue and how did you involve the stakeholders that would be affected? The review panel will be looking for

- a description of the research and assumptions that were applied to the project
- a list of the project stakeholders and an explanation of how the organization involved them
- a detailed description of the project including:
 - a description of the approach
 - a description of the product, process, service, event, program or publication
 - a definition of the target audience
 - an estimate of the number of consumers who would receive a direct benefit the objectives of your program, service or event and how they relate to improvement in consumer protection or consumer education

3. Encourages fairness in the Alberta marketplace

How does the program, service or activity champion the rights of consumers and promote fairness in the marketplace? The review panel will be looking for evidence that the program or service

- reflects knowledge and understanding of relevant legislation
- meets or exceeds legislated requirements
- protects the rights of consumers or enhances consumer protection
- models an approach that achieves fairness for businesses and consumers

4. Empowers consumer stakeholders

How does the program or service support and enable individuals to take action on their own behalf? The review panel will look for evidence that the project

- creates awareness of consumer and business rights and responsibilities provided under Alberta legislation
- encourages individuals to take action on their own behalf
- makes it easier for consumers to ask for help from the organization
- provides tools that consumers can use to help themselves
- assists vulnerable consumers (seniors, youth, low income)
- models how other organizations can empower consumers

5. Results demonstrate a positive impact for consumers

What results have been documented for the program or service to show that consumers have benefited? The review panel will look for evidence

- that results were formally measured and documented
- that the program objectives were met
- of the actual number of consumers that were reached

- that results have had a significant impact on promoting a fair and balanced Alberta marketplace
- that program results provide or exceed the level of consumer protection mandated in Alberta legislation

6. Displays innovation

What makes this project unique? What is the creative edge and how has it captivated the attention of consumers? The review panel will look for

- knowledge and understanding of the target audience
- a willingness to take a risk to do something new
- creativity
- a modern look and feel
- approaches that can serve as a model for others

Contact Information

Send submissions, including completed forms and supporting documentation to

Alberta Consumer Champion Awards
Service Alberta
Consumer Services Branch
3rd Floor, Commerce Place
10155-102 Street
Edmonton, AB T5J 4L4

Phone: 1 (877) 427 4088

Submissions must arrive in the Consumer Services Branch office by 4 p.m. on Wednesday, January 24, 2007.
No entries will be accepted after this time.

All submissions become the property of Service Alberta and will not be returned.



Alberta Consumer
Champion Awards
put your best work forward

Submission Guidelines

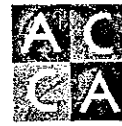
1. **Include a separate official Entry Form with each submission.**
2. **Make sure you sign your Entry Form.** Note: If you are making a submission which names an individual or organization other than yourself as the potential award recipient, you must obtain the consent of the potential recipient and they must sign the Entry Form.
3. **Please organize the information** in your submission using the following headings:
 - Addresses a consumer protection issue
 - Incorporates a planned approach involving stakeholders
 - Encourages fairness in the Alberta marketplace
 - Empowers consumer stakeholders
 - Results demonstrate a positive impact for consumers
 - Displays innovation
4. **Your submission must not exceed a maximum of six typed single-sided 8.5" x 11" pages.**
5. **Please use 1" margins, one and one half line spacing and 12-point font.**
6. **You may include a maximum of three attachments** to illustrate your submission (photographs, support materials, visuals, samples, etc.) Please note that attachments form part of the submission and will not be returned.

Send submissions, along with the completed entry form to



All submissions become the property of Alberta Government Services and will not be returned.

**Entry deadline is 4 p.m. Wednesday, January 24, 2007.
No entries will be accepted after this time.**



Detailed description of the judging criteria for submissions

The review panel will be looking for facts and evidence that illustrate how your program or service addresses the following six criteria.

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- an explanation of why the organization chose this project to respond to the issue

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How did you plan your response to the consumer protection issue and how did you involve the stakeholders that would be affected? The review panel will be looking for

- a description of the research and assumptions that were applied to the project
- a list of the project stakeholders and an explanation of how the organization involved them
- a detailed description of the project including
 - a description of the approach
 - a description of the product, process, service, event, program or publication
 - a definition of the target audience
 - an estimate of the number of consumers who would receive a direct benefit
 - the objectives of your program, service or event and how they relate to improvement in consumer protection or consumer education

3. Encourages fairness in the Alberta marketplace

How does the program, service or activity champion the rights of consumers and promote fairness in the marketplace? The review panel will be looking for evidence that the program or service

- reflects knowledge and understanding of relevant legislation
- meets or exceeds legislated requirements
- protects the rights of consumers or enhances consumer protection
- models an approach that achieves fairness for businesses and consumers

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How does the program or service support and enable individuals to take action on their own behalf? The review panel will look for evidence that the project

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What results have been documented for the program or service to show that consumers have benefited? The review panel will look for evidence

- that results were formally measured and documented
- that the program objectives were met
- of the actual number of consumers that were reached
- that results have had a significant impact on promoting a fair and balanced Alberta marketplace
- that program results provide or exceed the level of consumer protection mandated in Alberta legislation

6. Displays innovation

What makes this project unique? What is the creative edge and how has it captivated the attention of consumers? The review panel will look for

- knowledge and understanding of the target audience
- a willingness to take a risk to do something new
- creativity
- a modern look and feel
- approaches that can serve as a model for others



Entry Form

Category:

- Non-profit Organizations
- Business
- Industry/Trade Associations
- Media
- Minister's Award

Privacy Information:

Personal information collected in this entry form and submission is for the purpose of conducting the Alberta Consumer Champion Awards program and is collected under the authority of the **Freedom of Information and Protection of Privacy Act**, Section 33(c). If you have questions about the collection of this information please contact the Consumer Awareness Coordinator, 3rd floor Commerce Place, 10155 – 102 Street, Edmonton, Alberta T5J 4L4 or by phone (780) 427-5968.

Title of submission: _____

Name of individual or organization making this submission: _____

Address: _____

City: _____ Postal code: _____

Name of a person we may contact about this submission (if different from above): _____

Business phone of Contact Person: () _____

Email of contact person: _____

Name of recipient as it should be inscribed on the award: _____

Have you been found in breach of any consumer protection or related legislation in the last five years? Yes No

Date _____ Signature _____

Please be sure to sign the release form on the back of this sheet.



Alberta Consumer
Champion Awards

put your best work forward

Release Form

I, _____ [print name] acknowledge that Alberta Government Services is authorized to publish any of the information I have provided on this Entry Form or in my accompanying submission, including any attachments. This information, including any personal information, may be published on websites, in news releases, power point presentations, and other promotional materials.

I understand that personal information is being collected for the purpose of the Alberta Consumer Champion Awards and that collection of this information is authorized under **Alberta's Freedom of Information and Protection of Privacy Act**. Personal information will be used and disclosed only for matters directly connected with the award program, or as required by law.

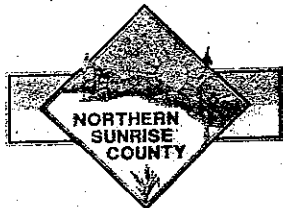
I affirm that any individuals whose personal information appears in my submission have been informed about the submission, have agreed to the use and disclosure of their personal information for the purposes identified above, and understand that Alberta Government Services may not reasonably be able to comply with a request to remove personal information from promotional materials that have been published.

I understand that I may be requested to attend an award presentation event and to participate in publicity events associated with the Alberta Consumer Champion Awards.

Date

Signature

Witness



Northern Sunrise County

www.northernsunrise.net

Bag 1300
Peace River, AB
T8S 1Y9
Phone: 780-624-0013
Fax: 780-624-0023

December 21, 2006

Gloria Kovach, President
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, Ontario K1N 5P3

Re: FCM.ca Communiqué dated November 22, 2006 *Paving Roads To Nowhere, While Neglecting Cities and Communities Does Nothing For Productivity, Says FCM*

Thank you for your letter of December 20, 2006 related to our concerns expressed to Mr. Don Johnson, President of AAMD&C.

Our Council was most disturbed with your statement issued by the FCM in their Communiqué on November 22, 2006. We agree that homelessness is a problem and needs to be addressed. But by relating roads to this issue is totally inappropriate.

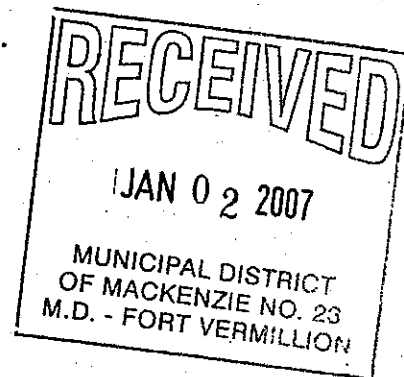
We in rural Canada and Alberta have been fighting for much needed additional funds for road infrastructure which are life lines for our residents. By playing roads against homelessness you are sending mixed messages to the Federal Government and your membership.

Homelessness should be dealt with as a separate issue by FCM.

We thank you for considering our comments on this important issue.

Yours truly,

Agnes Knudsen
Reeve



cc: Don Johnson, President & Board AAMD&C
Tim Stone, FCM Representative
Richard Harpe, FCM Representative

Page 1 of 2

Zone 4 AAMD&C Municipalities:

~~Municipal District of Mackenzie No. 23~~
Municipal District of Northern Lights No. 22
Clear Hills County
Municipal District of Opportunity No. 17
Municipal District of Fairview No. 136
Saddle Hills County
Municipal District of Spirit River No. 133
Birch Hills County
Municipal District of Peace No. 135
County of Grande Prairie No. 1
Municipal District of Greenview No. 16
Municipal District of Smoky River No. 130
Municipal District of Big Lakes
Regional Municipality of Wood Buffalo

ATTACHMENT

FCM

Federation of Canadian Municipalities

Fédération canadienne des municipalités

December 20, 2006

Reeve Agnes Knudsen
Northern Sunrise County
P.O. Bag 1300
Peace River, Alberta
T8S 1Y9

FAX: (780) 624-0023

Dear Reeve Knudsen:

We regret that the recent FCM statement regarding the need for continued federal investment in municipal infrastructure was misunderstood. In no way was this statement intended to belittle the importance of rural municipalities. On the contrary, we wanted to underline the need for continued federal infrastructure investments in our municipalities.

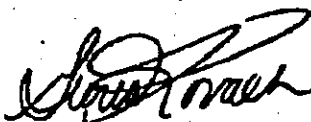
FCM represents the interests of all of its 1,400 municipal members—rural and urban—to the Government of Canada. During the last few years, our efforts have secured for all municipal governments a 100 per cent refund of the GST, a share of the federal gas tax, and expanded federal infrastructure programs. We continue to work on securing a federal commitment to an economic development plan for rural communities.

Our position on federal support for municipal infrastructure has been strong and consistent: municipal governments do not have the resources they need to maintain and restore their infrastructure and the Government of Canada has an important role to play in helping them do so.

Highways and border infrastructure are important but, for our communities to thrive, the Government of Canada must also continue to invest in local infrastructure. That was the point of our statement. It shouldn't be a choice. The challenge of maintaining rural municipal roads in Alberta points to the kind of local infrastructure that must not be overlooked.

I look forward to working with you and your Council as we continue our efforts to keep Canada's cities and communities the best places in the world in which to live and work.

Sincerely,



Gloria Kovach
President

GK:sg



Since 1901
Depuis 1901

Councillor Gloria Kovach
Guelph, ON

President
Présidente

Councillor Gord Steeves
Winnipeg, MB

First Vice President
Premier vice-président

Maire Jean Perras
Sherbrooke, QC

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Troisième vice-président

Director Hans Cunningham
Regional District of
Kootenay, BC

Vice President at large
Vice-président hors cadre

James Knight
Chief Executive Officer
Chef de la direction

24 rue Clarence Street
Ottawa, Ontario K1N 5P9

☎ (613) 241-5221

☎ (613) 241-7440

fedcan@fcm.ca

Web site/ site Web : www.fcm.ca

Centre for Sustainable
Community Development
Centre pour le développement
des collectivités viables

☎ (613) 244-1515

communities@fcm.ca

International Centre for
Municipal Development
Centre international pour le
développement municipal

☎ (613) 241-7117

international@fcm.ca

Policy, Advocacy and
Communications Department
Service des politiques, promotion
des intérêts et communications

☎ (613) 241-7440

policy@fcm.ca

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Press Release:

Paving Roads to Nowhere, While Neglecting Cities and Communities Does Nothing for Productivity, Says FCM.

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7.17

MEDIA

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[Français]

Communiqué

FCM

Federation of Canadian Municipalities

PAVING ROADS TO NOWHERE, WHILE NEGLECTING CITIES AND COMMUNITIES DOES NOTHING FOR PRODUCTIVITY, SAYS FCM

Ottawa, Nov. 22- This is a statement released today by Federation of Canadian Municipalities President, Guelph Councillor, Gloria Kovach kicking off their annual Ottawa Advocacy Days.

"Over 100 municipal elected officials from across the country are in Ottawa for three days to keep the needs of Canada's cities and communities at the top of the national agenda.

Our members appreciate the commitments this Government has made to municipalities—and kept, beginning with its recognition of the fiscal challenges faced by municipalities and followed by continued funding for existing infrastructure programs.

We expect tomorrow's Fiscal and Economic Update to reaffirm this commitment and propose a balanced approach to infrastructure investments supporting productivity.

Productivity and economic competitiveness begins in our cities and communities, and sound municipal infrastructure is key to both productivity and quality of life. And while investments in roads are important to our productivity, they must not be made at the expense of the health of our cities and communities.

Building roads while neglecting cities and communities will give us miles of smooth new blacktop connecting economic black holes. Without vibrant, successful cities and communities, we'll have roads to nowhere and border infrastructure supporting neither trade nor travel.

Today is National Housing Day, a day to focus on the homeless, the struggle of thousands more for decent shelter, and the desperate need for a national housing policy. Homelessness is a human tragedy and an economic burden. It hurts those on the streets and shames the rest of us. But homeless people are just the visible victims. This must not continue."

For more Information: Maurice Gingues (613) 907 6395



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ADDITION Integrated Land Management (ILM) Workshop

BACKGROUND / PROPOSAL:

Nominations are being accepted for members interested in attending the Integrated Land Management workshop being held on January 22-24, 2007 as a spot has recently become available. See attached AAMD&C Member Bulletin.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review Date: January 9, 2007

For
CAO *dh*



Partners In Advocacy & Business

MEMBER BULLETIN

January 2, 2006

Update: Integrating Today for a Better Tomorrow- ILM Workshop

A spot has recently become available for the Integrated Land Management (ILM) Workshop to be held in Edmonton from January 22 – 24, 2007. As such, further to the November 24, 2006 Member Bulletin, the AAMDC is now seeking a second round of nominations from the membership.

Association members are invited to put forth names of proposed participants to the AAMDC no later than **Friday, January 12, 2007**. Submissions are to be e-mailed to Karissa Potiuk at karissa@aamdc.com

For nominations, please include the name and contact information (e-mail address, mailing address and fax) of the individual, as well as a brief background outlining the candidate's familiarity with the principles of ILM. The AAMDC Board will then select the final participant from these submissions.

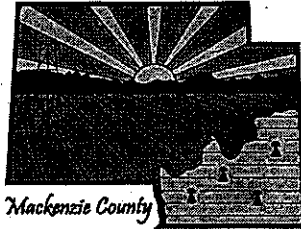
The workshop, Integrating Today for a Better Tomorrow, will highlight the work done to date in Alberta on integrated land management and offer participants an opportunity to discuss the future of public land management, operational planning, decision-making and land management tools.

For more information on ILM, please visit the Sustainable Resource Development website at www.srd.gov.ab.ca/land/u_ILM.html

Enquiries may be directed to:

Gerald Rhodes, AAMDC
Executive Director
(780) 955.4077

Andre Tremblay, AAMDC
Director of Advocacy, Policy and Communications
(780) 955.4079



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	ADDITION Be on the Ballot: Women Impacting Local Government

BACKGROUND / PROPOSAL:

See attached AAMD&C Press Release regarding a one day conference for women interested in becoming elected municipal leaders.

OPTIONS & BENEFITS:

For discussion.

COSTS & SOURCE OF FUNDING:

Travel costs (free registration)

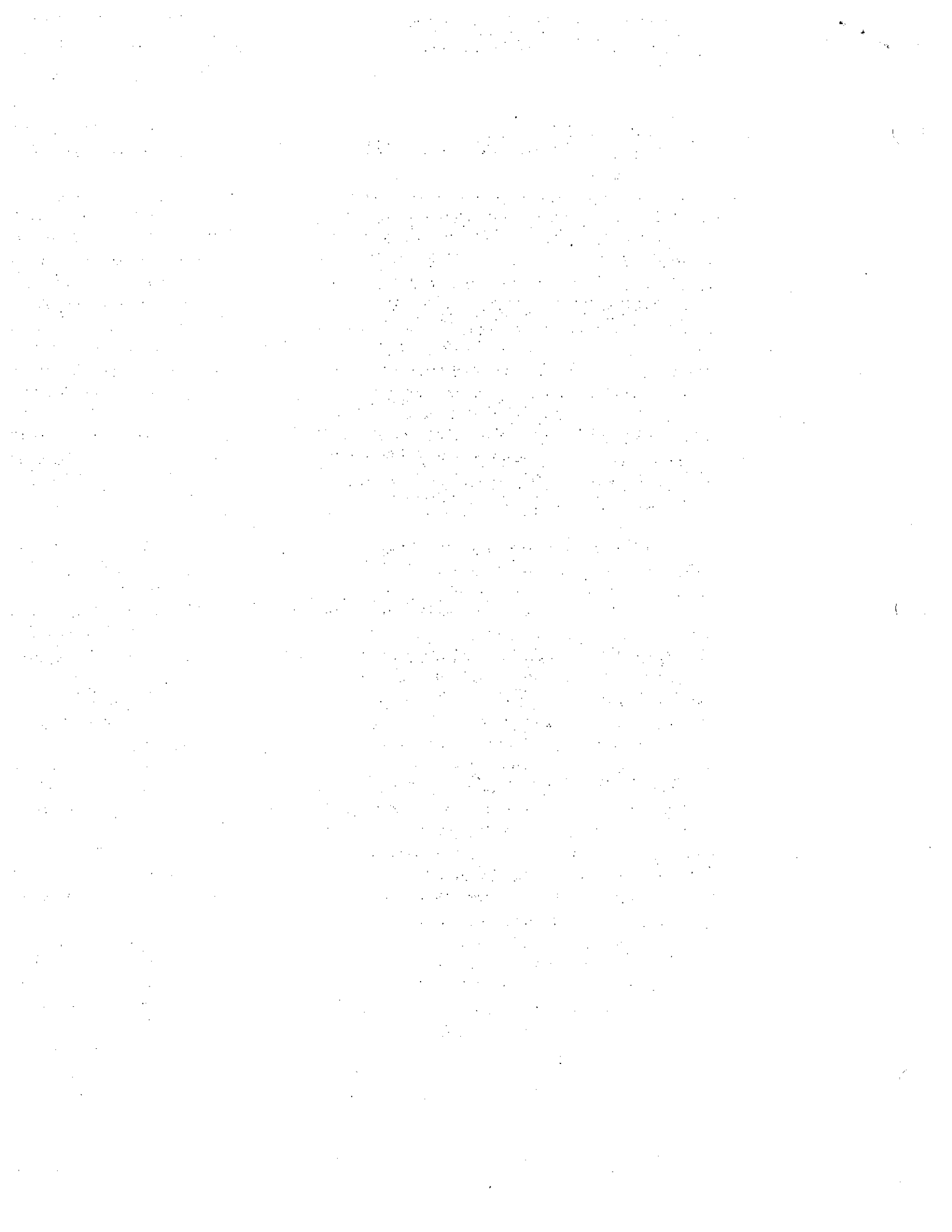
RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton

Review Date: January 9, 2007

J. Whittleton
CAO *JH*





PRESS RELEASE

January 5, 2007

FOR IMMEDIATE RELEASE

Be on the Ballot: Women Impacting Local Government

Women overcome barriers and influence public policy

Women looking to make a mark on municipal politics now have the opportunity to learn from those who have gone before them.

Alberta Municipal Affairs and Housing, in conjunction with the Alberta Association of Municipal Districts and Counties (AAMDC) and the Alberta Urban Municipalities Association (AUMA), is hosting a free, one-day conference intended to provide information and encouragement for women interested in becoming elected municipal leaders.

"Representation is the key to a healthy democracy and women need to take an active role in politics to ensure our democracy flourishes," comments Carolyn Kolebaba, Vice President of the AAMDC. "As the first female vice president of the AAMDC, I am delighted to see a panel of such positive female role models at this conference. I encourage all women with political aspirations to take the next step and attend the 'Be on the Ballot' conference."

Conference attendees will learn about women in political leadership, urban/rural perspectives on running a campaign as well as how to overcome barriers and influence public policy.

The conference features the Honourable Anne McLellan (PC, Chair of the Liberal Task Force on Women and Gender Balance in Politics and the Honourable Iris Evans provincial Minister of Employment Immigration and Industry. The event will be hosted by Jackie-Rae from Big Earl 96.3 FM.

The conference will take place on Monday, January 22, 2007 at the Fantasyland Hotel in West Edmonton Mall. For more information or to register online visit www.beontheballot.com or call (780) 421.1240.

-30-

Since 1909, the Alberta Association of Municipal Districts and Counties (www.aamdc.com) has been helping rural municipalities to achieve strong and effective local government.

Media enquiries may be directed to:

Lucas Warren, AAMDC
Communications & Resolutions Coordinator
(780) 955.4075

Kari-Ann Kuperis
Alberta Municipal Affairs and Housing
(780) 427.8862

BACKGROUNDER ATTACHED

BACKGROUND

BE ON THE BALLOT: WOMEN IMPACTING LOCAL GOVERNMENT

Monday, January 22, 2007
8:30 a.m. to 4 p.m.

Fantasyland Hotel
West Edmonton Mall

Preliminary Agenda

Time	Topic	Speaker
8:30 am	Registration Desk opens	
9:00 am – 9:05 am	Welcome Delegates	Municipal Affairs and Housing
9:05 am – 9:10 am	Housekeeping Introduce Speakers	Facilitator – Jackie Rae with the Big Earl
9:10 am – 9:30 am	Women in Government/Leaders	Honourable Iris Evans, Minister of Employment, Immigration and Industry
9:30 am – 10:00 am	History Municipal Government	Dr. Jane Arscott, Assistant Professor, Human Services, Athabasca University
10:00 am – 10:30 am	Break	
10:30 am – 12:00 pm	How to Run a Campaign – Urban and Rural Perspectives: <ul style="list-style-type: none">• Deciding to Run – what you need to know• Organizing and Running a Campaign – urban and rural perspectives• Fundraising• Media/Communications	Panel Speakers: <ol style="list-style-type: none">1. Councillor Karen Leibovici, City of Edmonton2. Mayor Diana McQueen, Town of Drayton Valley3. Councillor Patricia DiMarcello, Yellowhead County4. Mayor Cathy Olesen, Strathcona County
12:00 – 12:45 pm	Lunch and door prize draw	
12:45 – 1:15 pm	Comedienne	Tammy Roberts
1:15 – 2:15 pm	A More Inclusive Future: Women in Political Leadership	Honourable Anne McLellan, P.C., Chair, Task Force on Women and Gender Balance in Politics
2:15 – 2:45	Break	
2:45 – 3:45 pm	Panel Discussion with Facilitator: Overcoming Barriers and Influencing Public Policy	Panel Speakers: <ol style="list-style-type: none">1. Mayor Melissa Blake, Regional Municipality of Wood Buffalo2. Mayor Lori Jeffery-Heaney, SV of Val Quentin3. Mayor Phyllis Kobasiuk, Parkland County4. Councillor Laurie Cherkowski, Town of Okotoks
3:45 – 4:00 pm	Concluding Remarks Conference Evaluation Form Draw for door prizes	Facilitator – Jackie Rae with the Big Earl